

WINDSOR LOCKS PUBLIC SCHOOLS



BOARD OF EDUCATION MEETING

Regular Meeting

April 24, 2025

6:00 p.m.

Windsor Locks High School - Library Media Center

In Person Attendance Open to All

Optional Public Attendance via Zoom

[Click Here for Zoom Registration](#)

Windsor Locks Board of Education

Kylee Christianson, Chairwoman

Dennis Gragnolati, Vice Chairman

Lindsay Cutler

Alba Osorio

Greg Guyette

Superintendent of Schools

Shawn Parkhurst

DISTRICT (3) THREE YEAR VISION

students will meet or exceed grade-level standards because we want all students to feel a sense of accomplishment to pursue their passion.

**Board of Education
Town of Windsor Locks
Regular Meeting - Agenda
April 24, 2025 - 6:00 pm
Windsor Locks High School - Library Media Center
In-Person Attendance Open
Optional Public Attendance via Zoom - [Click Here for Zoom Registration](#)**

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
- II. Board of Education and Superintendent Communications
- III. Student Board Representative(s) Report
- IV. Public Audience (only on Agenda Items)
 - A. *In Accordance with BOE Policy 1100 - The Windsor Locks Board of Education (Board) Chairperson shall recognize speakers, request proper identification and maintain proper order. The Board shall hear only concerns, views, and opinions on topics within the jurisdiction of the Board. The appropriateness of the subject being presented, the suitability of the time for such presentation, the number of speakers, and the time to be allowed for public comment will be determined by the Chairperson. The public is advised that any discussion of specific employees will not be allowed at meetings and should be addressed to the employee's immediate supervisor or the Superintendent.*
- V. Approval of Minutes: **Vote Needed** p. 4 Exhibit I
 - April 7, 2025 Special Meeting
- VI. Human Resources Report - Resignation: **Vote Needed** p. 9 Exhibit II
- VII. Policy Priority List p. 10 Exhibit III
- VIII. State Partnership Plan (SPP) Transition p. 11 Exhibit IV
- IX. Finance Report
 - A. March Financials p. 12 Exhibit V A
 - B. Budget Line-Item Transfers p. 16 Exhibit V B
- X. Public Audience (General)
 - A. *In Accordance with BOE Policy 1100 - The Windsor Locks Board of Education (Board) Chairperson shall recognize speakers, request proper identification and maintain proper order. The Board shall hear only concerns, views, and opinions on topics within the jurisdiction of the Board. The appropriateness of the subject being presented, the suitability of the time for such presentation, the number of speakers, and the time to be allowed for public comment will be determined by the Chairperson. The public is advised that any discussion of specific employees will not be allowed at meetings and should be addressed to the employee's immediate supervisor or the Superintendent.*
- XI. Board and Superintendent Comment

XII. Executive Session: To adjourn the meeting to Executive Session as permitted by Connecticut General Statutes Section 1-225(a) for the following purposes as allowed by Section 1-200(6), that is:

A. Superintendent Goals Update

That in attendance in the Executive Session shall be limited to:

- a) Members of the Board of Education
- b) Superintendent of Schools

XIII. Adjourn Meeting

For the Chairperson of the Board of Education
Shawn L. Parkhurst - Superintendent of Schools

Copy: Town Clerk - Please Post

EXHIBIT I

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHAWN L. PARKHURST, SUPERINTENDENT
DATE: APRIL 24, 2025
RE: APPROVAL OF MINUTES

- April 7, 2025 Special Meeting

Board Motion: “**Move** that the Board of Education approve the minutes of the April 7, 2025 Special Meeting.”

**Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096**

**MINUTES OF THE SPECIAL MEETING
April 7, 2025 at 6:00 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present: K. Christianson, D. Gragnolati, L. Cutler, A. Osorio, and G. Guyette
Members Absent: None
Administrators: S. Parkhurst, R. Stacy, P. Proctor, R. Bissonnette, G. Testani, G. Weigert and A. Goodwin
Student Representatives: None
Students: None
Staff: J. Garcia
Others: A few members of the community and some participating on Zoom
Press: None

I. Call to Order

Chairwoman Ms. Kylee Christianson called the Special Meeting to Order at 6:01 p.m. held at the Windsor Locks High School Media Center and via Zoom.

A. Roll Call for Quorum

All Board Members were present.

B. Pledge of Allegiance

All stood up and pledged allegiance to the flag.

II. Board of Education and Superintendent Communications

Chairwoman Ms. Christianson commented about attending selection Saturday for Dollars for Scholars. She noted the task is always exhausting and fulfilling at the same time. She looks forward to the Award Ceremony on May 13, 2025.

Mr. Shawn Parkhurst, Superintendent of Schools, addressed the Board. He wanted to give a shout-out to Ms. Giovanna Testani, Principal of North Street School, being one of three representatives at the Capital discussing the science of reading. He noted she is doing a fabulous job and amazed as to what is happening at North Street School. Over the weekend, the Robotics Team participated in the New England Championship and come in sixth overall. He announced this week in Assistant Principal Week and he thanked Ms. Domler and Ms. Krupa for their hard work and dedication to the students.

III. Student Board Representative(s) Report

None.

IV. Public Audience (only Agenda Items)

None.

V. Approval of Minutes

- March 27, 2025 Regular Meeting

An error was noted in the minutes of March 27, 2025, Section XIII. Executive Session, Line 12 as follows:

“Board excited Executive Session at 7:43 p.m.”

to

“Board exited Executive Session at 7:43 p.m.”

It was **MOVED** (Cutler) and **SECONDED** (Osorio) and **PASSED** (U) that the Board of Education approve the minutes of the March 27, 2025 Regular Meeting as amended.

VI. Policy Priority List

Mr. Robert Stacy, Executive Director of Human Resources, gave the Board Members the policy priority list and the dates those policies will be presented for review and approval. He briefly went over the list.

VII. Business Office Report

A. Grant – Chefs to Schools

Ms. Patricia Proctor, Director of Finance and Operations, addressed the Board. She announced the Connecticut State Department of Education (CSDE) accepted proposals for the Chefs to Schools program that awards grants to Alliance Districts to embed professional chefs to assist with school meal programs. The purpose is to address five (5) key areas, including (1) building the capacity of food service staff, (2) improving school meal quality, (3) increasing diner satisfaction, (4) streamlining operations, and (5) establishing a financially viable school meal program.

Seventeen (17) applications were received, and CSDE awarded five (5) grants. The Windsor Locks Public Schools District was awarded this grant. Each grant recipient will receive an annual grant of \$150,000 in each year of the pilot program (2025, 2026 & 2027) for a total of \$450,000. Windsor Locks Public

Schools, in coordination with its Food Service Management Company (FSMC), will be actively searching for a chef to enhance school meal quality, coordinate with local farms, and provide education for the food service staff.

A brief discussion was held.

B. FY 23-24 Audit Update

Ms. Proctor explained that the Windsor Locks Public Schools Finance Department has been in contact with CBIZ, the district's auditing firm, for several weeks regarding the status of the Fiscal Year 2024 audit. As of the last correspondence dated April 3, 2025, two extensions have been filed with the State of Connecticut. Windsor Locks Public Schools Finance has requested a copy of the third extension; however, CBIZ reported that they have not received this third extension yet. Additionally, they have not received the required outstanding items and work papers from the Town of Windsor Locks that are necessary to proceed with the audit at this time. The Windsor Locks Public Schools have submitted all necessary documents and work papers to CBIZ, as well as to the Town of Windsor Locks Finance Department. There are no other items the Windsor Locks Public Schools and/or the Board of Education needs to submit at this time. CBIZ has confirmed that they have not been engaged in the audit work since mid-January.

A brief discussion was held.

C. Budget Line-Items Transfers

Ms. Proctor discussed the line items transfers, those transfers did not have to be approved by the Board because they are under the threshold of \$10,000. Those transfers were as follows:

Budget Transfer 2025-12: Transfer funds within the WLMS Art budget lines to record expenditures to the appropriate EFS object code. Recorded on 03/24/2025.

Budget Transfer 2025-13: Transfer funds within the WLMS Math budget lines to record expenditures to the appropriate EFS object code. Recorded on 04/03/2025.

Budget Transfer 2025-14: Transfer funds within the WLMS English to Admin-Other budget lines to record expenditures to the appropriate EFS object code. Recorded on 04/03/2025.

A brief discussion was held.

VIII. Board and Superintendent Comment

Mr. Parkhurst announced potential good news that the district might be receiving grant funding for the track and field upgrade. The Community Investment Fund, the same organization which assisted the train station, award about 55 grants each year for housing, community facilities and rarely sports. He hopes to give an update in the future.

IX. Public Audience (General)

None.

X. Adjournment

It was **MOVED** (Gragnolati) and **SECONDED** (Osorio) and **PASSED** (U) that the Board of Education adjourn the Special Meeting of April 7, 2025 at 6:19 p.m.

Respectfully submitted,

Denise M. Piotrowicz
Recording Secretary

EXHIBIT II

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: ROBERT STACY, EXECUTIVE DIRECTOR OF HUMAN RESOURCES

DATE: APRIL 24, 2025

RE: HUMAN RESOURCES REPORT - RESIGNATION

Resignations:

Joshua Mozzicato, a Science Teacher at Windsor Locks Middle School, resigned effective June 17, 2025. Joshua has served the students of Windsor Locks for the past 3 years.

BOARD MOTION: “**MOVE** that the Board of Education accepts the resignation on the date noted and offer our appreciation for his service to the Windsor Locks Public Schools.”

EXHIBIT III

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: ROBERT STACY, EXECUTIVE DIRECTOR OF HUMAN RESOURCES

DATE: APRIL 24, 2025

RE: POLICY PRIORITY LIST

May 22, 2025

- 5131.601/4118.236/4218.236 Medical (Palliative) Use of Marijuana New

June 4, 2025

- 5145.25 Students with Special Health Care Needs New
- 5131.911 School Climate Mandatory Revision
- 4115 Educator & Leader Evaluation & Support New

Future Board Meetings

- Review any policies from CAGE monthly recommended policy packet

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: ROBERT A. STACY, EXECUTIVE DIRECTOR OF HUMAN RESOURCES

DATE: APRIL 24, 2025

RE: STATE PARTNERSHIP PLAN (SPP) TRANSITION

The Board of Education and the Town of Windsor Locks made a joint decision to request admission to the State Partnership Plan for health and prescription coverage. Dental coverage was determined to remain self-insured with Anthem.

Memorandums of Understanding were executed with all Board of Education bargaining units agreeing to the conversion to the SPP.

Notice was sent to and accepted by the State Comptroller's Office to accept the Board of Education and the Town of Windsor Locks into the SPP. Planning has begun for implementation.

- BOE team had an initial planning meeting April 10th with insurance consultant on next steps.
- Open Enrollment for Board employees will take place May 5 thru 21, with assistance from the State Comptroller's Office and Quantum Health. This will allow sufficient time for members to receive insurance cards before July 1st.
- Renewal of the dental plan is in the hands of the Town's Interim Finance Director. Once executed Anthem will process new membership cards for our members.
- BOE and Town teams met with Anthem and our insurance consultant April 11th to finalize the Implementation Checklist.

BOARD MOTION:

None needed – Informational only.

EXHIBIT V A

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: PATRICIA PROCTOR, DIRECTOR OF FINANCE AND
OPERATIONS

DATE: APRIL 24, 2025

RE: FINANCE REPORT - MARCH FINANCIALS

FY25 Financials

FY25 GL BUDGET	\$ 34,051,186.00
Range to Date (March 1-31, 2025)	\$ 4,780,431.54
YTD through March 31, 2025	\$ 25,941,509.67
FY25 Encumbrance	\$ 8,109,676.33
FY25 Budget Balance	\$ 1,236,711.76
FY25 % of Budget Remaining	3.63%

In preparation for the 2024-2025 fiscal year-end, the Finance Office is finalizing the encumbrances necessary to close for June 30, 2025.

FY25 March 2025 Review - Full-Year Forecast Budget Balances

Acct Area	Description	Budget	Budget Balance as of 03/31/2025	%	Full-Year Forecast Budget Balance as of 03/31/2025	%	Notes
100	Student Activity	589,955.00	104,624.57	17.73%	9,986.33	1.69%	Tuition and Salary Savings
110	Central Administration	1,178,356.49	29,985.81	2.54%	20,000.00	1.70%	Salary Savings
120	Capital Improvements	5,065.98	11.80	0.23%	11.80	0.23%	
130	Administrative Expenses	265,159.00	(33,857.05)	-12.77%	(33,857.05)	-12.77%	Unanticipated Legal & Audit Fees
140	Tuition & Special Svcs	2,531,861.79	367,766.31	14.53%	133,543.80	5.27%	Magnet School Tuition Stabilization
211	Principals	1,092,544.30	6,582.54	0.60%	0.00	0.00%	
213	Instructional Staff	14,890,068.90	188,362.61	1.27%	100,000.00	0.67%	Contingency Degree Changes, Long-Term Subs, On-call subs.
214	Support Staff	2,903,513.47	68,744.65	2.37%	35,000.00	1.21%	Salary Savings
215	Secretarial Staff	390,361.51	(550.44)	-0.14%	(550.44)	-0.14%	
220	Textbooks	9,104.25	7.95	0.09%	0.00	0.00%	
230	Library	29,560.70	1,120.41	3.79%	0.00	0.00%	
231	Technology	233,996.13	10,104.26	4.32%	0.00	0.00%	
240	Teaching Supplies	229,025.00	18,531.67	8.09%	0.00	0.00%	
250	Instructional Support	55,728.98	8,418.10	15.11%	0.00	0.00%	
300	Health Care	419,336.65	11,930.58	2.85%	5,000.00	1.19%	Nurse Substitute Salary Savings
520	Transportation	1,914,347.10	(27,407.18)	-1.43%	72,330.20	3.78%	Decrease in GenEd Bus usage and alternative vendor for HS ACC program
610	Custodial Staff	1,424,348.49	19,298.01	1.35%	0.00	0.00%	
620	Contracted Service/Plant Op	419,501.46	147,774.99	35.23%	9,000.00	2.15%	Roof replacement maintenance cost decreased
640	Utilities	1,046,292.38	(93,618.06)	-8.95%	(93,618.06)	-8.95%	The finance office increased electricity encumbrances based on predicted usage. We are closely monitoring and adjusting encumbrances as necessary. Will request a budget transfer April/May 2025
650	Custodial Supplies	154,000.00	83,698.38	54.35%	0.00	0.00%	
720	Building & Grounds Repairs	186,685.00	51,320.24	27.49%	5,000.00	2.68%	No fence repairs needed
721	Equip Repair & Rental	131,850.42	(11,903.62)	-9.03%	0.00	0.00%	
729	Lease / Rental	76,323.00	(2,289.72)	-3.00%	(2,289.72)	-3.00%	Lease budgeted for \$6,360.25/month. Lease actual \$6,551.06/month
730	Replacement Equipment	15,250.00	1,560.00	10.23%	0.00	0.00%	
810	Retire/Social Security	1,575,000.00	405,809.59	25.77%	0.00	0.00%	
820	Insurance	2,283,950.00	(119,314.64)	-5.22%	65,000.00	2.85%	HSA Budget \$425,000 Estimated Actual \$360,000
	Grand Total	34,051,186.00	1,236,711.76	3.63%	324,556.86	0.95%	
	Reduce FY26 Non-Lapsing Allocation				(157,588.85)		
	Reduce FY26 Non-Lapsing Allocation Appeals				(150,000.00)		
	Adjusted Full-Year Forecast Budget Balance				16,968.01	0.05%	
	*Budget includes all Budget Transfers as of March 31, 2025						

Windsor Locks Public Schools

BOE GF Monthly Expenditures by Acct Area

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask

☒ Include pre encumbrance

☐ Print accounts with zero balance

From Date: 3/1/2025 To Date: 3/31/2025

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
010.00.100.0000.000.000	Balance Sheet	\$589,955.00	\$65,579.07	\$317,908.94	\$272,046.06	\$167,421.49	\$104,624.57	17.73%
	Account Area: Student Activity - 100	\$589,955.00	\$65,579.07	\$317,908.94	\$272,046.06	\$167,421.49	\$104,624.57	17.73%
010.00.110.0000.000.000	Balance Sheet	\$1,178,356.49	\$90,626.97	\$827,117.39	\$351,239.10	\$321,253.29	\$29,985.81	2.54%
	Account Area: Central Administration - 110	\$1,178,356.49	\$90,626.97	\$827,117.39	\$351,239.10	\$321,253.29	\$29,985.81	2.54%
010.00.120.0000.000.000	Balance Sheet	\$5,065.98	\$135.72	\$4,989.90	\$76.08	\$64.28	\$11.80	0.23%
	Account Area: Capital Improv & Equip - 120	\$5,065.98	\$135.72	\$4,989.90	\$76.08	\$64.28	\$11.80	0.23%
010.00.130.0000.000.000	Balance Sheet	\$265,159.00	\$10,955.05	\$248,131.89	\$17,027.11	\$50,884.16	(\$33,857.05)	-12.77%
	Account Area: Administrative Expenses - 130	\$265,159.00	\$10,955.05	\$248,131.89	\$17,027.11	\$50,884.16	(\$33,857.05)	-12.77%
010.00.140.0000.000.000	Balance Sheet	\$2,531,861.79	\$1,700,997.36	\$2,944,140.87	(\$412,279.08)	(\$780,045.39)	\$367,766.31	14.53%
	Account Area: Tuition & Special Services - 140	\$2,531,861.79	\$1,700,997.36	\$2,944,140.87	(\$412,279.08)	(\$780,045.39)	\$367,766.31	14.53%
010.00.211.0000.000.000	Balance Sheet	\$1,092,544.30	\$84,976.24	\$780,733.59	\$311,810.71	\$305,228.17	\$6,582.54	0.60%
	Account Area: Principals - 211	\$1,092,544.30	\$84,976.24	\$780,733.59	\$311,810.71	\$305,228.17	\$6,582.54	0.60%
010.00.213.0000.000.000	Balance Sheet	\$14,890,068.90	\$1,304,407.18	\$9,656,732.23	\$5,233,336.67	\$5,044,974.06	\$188,362.61	1.27%
	Account Area: Instructional Staff - 213	\$14,890,068.90	\$1,304,407.18	\$9,656,732.23	\$5,233,336.67	\$5,044,974.06	\$188,362.61	1.27%
010.00.214.0000.000.000	Balance Sheet	\$2,903,513.47	\$254,876.87	\$1,841,211.87	\$1,062,301.60	\$993,556.95	\$68,744.65	2.37%
	Account Area: Support Staff - 214	\$2,903,513.47	\$254,876.87	\$1,841,211.87	\$1,062,301.60	\$993,556.95	\$68,744.65	2.37%
010.00.215.0000.000.000	Balance Sheet	\$390,361.51	\$30,990.70	\$280,401.31	\$109,960.20	\$110,510.64	(\$550.44)	-0.14%
	Account Area: Secretarial Staff - 215	\$390,361.51	\$30,990.70	\$280,401.31	\$109,960.20	\$110,510.64	(\$550.44)	-0.14%
010.00.220.0000.000.000	Balance Sheet	\$9,104.25	\$0.00	\$8,655.80	\$448.45	\$440.50	\$7.95	0.09%
	Account Area: Textbooks - 220	\$9,104.25	\$0.00	\$8,655.80	\$448.45	\$440.50	\$7.95	0.09%
010.00.230.0000.000.000	Balance Sheet	\$29,560.70	\$1,191.78	\$15,660.89	\$13,899.81	\$12,779.40	\$1,120.41	3.79%
	Account Area: Library - 230	\$29,560.70	\$1,191.78	\$15,660.89	\$13,899.81	\$12,779.40	\$1,120.41	3.79%
010.00.231.0000.000.000	Balance Sheet	\$233,996.13	\$12,115.56	\$193,964.67	\$40,031.46	\$29,927.20	\$10,104.26	4.32%
	Account Area: Technology - 231	\$233,996.13	\$12,115.56	\$193,964.67	\$40,031.46	\$29,927.20	\$10,104.26	4.32%
010.00.240.0000.000.000	Balance Sheet	\$229,025.00	\$19,530.35	\$140,441.33	\$88,583.67	\$70,052.00	\$18,531.67	8.09%
	Account Area: Teaching Supplies - 240	\$229,025.00	\$19,530.35	\$140,441.33	\$88,583.67	\$70,052.00	\$18,531.67	8.09%
010.00.250.0000.000.000	Balance Sheet	\$55,728.98	\$2,661.98	\$27,594.36	\$28,134.62	\$19,716.52	\$8,418.10	15.11%
	Account Area: Instructional Support - 250	\$55,728.98	\$2,661.98	\$27,594.36	\$28,134.62	\$19,716.52	\$8,418.10	15.11%
010.00.300.0000.000.000	Balance Sheet	\$419,336.65	\$38,463.90	\$286,848.84	\$132,487.81	\$120,557.23	\$11,930.58	2.85%
	Account Area: Health Care - 300	\$419,336.65	\$38,463.90	\$286,848.84	\$132,487.81	\$120,557.23	\$11,930.58	2.85%
010.00.520.0000.000.000	Balance Sheet	\$1,914,347.10	\$256,575.18	\$1,186,142.18	\$728,204.92	\$755,612.10	(\$27,407.18)	-1.43%
	Account Area: Transportation - 520	\$1,914,347.10	\$256,575.18	\$1,186,142.18	\$728,204.92	\$755,612.10	(\$27,407.18)	-1.43%
010.00.610.0000.000.000	Balance Sheet	\$1,424,348.49	\$110,632.47	\$1,035,969.90	\$388,378.59	\$369,080.58	\$19,298.01	1.35%
	Account Area: Custodial Staff - 610	\$1,424,348.49	\$110,632.47	\$1,035,969.90	\$388,378.59	\$369,080.58	\$19,298.01	1.35%
010.00.620.0000.000.000	Balance Sheet	\$419,501.46	\$25,803.27	\$217,392.81	\$202,108.65	\$54,333.66	\$147,774.99	35.23%

Windsor Locks Public Schools

BOE GF Monthly Expenditures by Acct Area

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask

☒ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

From Date: 3/1/2025

To Date: 3/31/2025

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	Account Area: Contracted Service/Plant Op - 620	\$419,501.46	\$25,803.27	\$217,392.81	\$202,108.65	\$54,333.66	\$147,774.99	35.23%
010.00.640.0000.000.000	Balance Sheet	\$1,046,292.38	\$106,156.24	\$741,946.44	\$304,345.94	\$397,964.00	(\$93,618.06)	-8.95%
	Account Area: Utilities - 640	\$1,046,292.38	\$106,156.24	\$741,946.44	\$304,345.94	\$397,964.00	(\$93,618.06)	-8.95%
010.00.650.0000.000.000	Balance Sheet	\$154,000.00	\$8,896.75	\$68,423.75	\$85,576.25	\$1,877.87	\$83,698.38	54.35%
	Account Area: Custodial Supplies - 650	\$154,000.00	\$8,896.75	\$68,423.75	\$85,576.25	\$1,877.87	\$83,698.38	54.35%
010.00.720.0000.000.000	Balance Sheet	\$186,685.00	\$6,134.46	\$95,188.11	\$91,496.89	\$40,176.65	\$51,320.24	27.49%
	Account Area: Building & Grounds Repairs - 720	\$186,685.00	\$6,134.46	\$95,188.11	\$91,496.89	\$40,176.65	\$51,320.24	27.49%
010.00.721.0000.000.000	Balance Sheet	\$131,850.42	\$4,570.91	\$91,114.29	\$40,736.13	\$52,639.75	(\$11,903.62)	-9.03%
	Account Area: Equip Repair & Rental - 721	\$131,850.42	\$4,570.91	\$91,114.29	\$40,736.13	\$52,639.75	(\$11,903.62)	-9.03%
010.00.729.0000.000.000	Balance Sheet	\$76,323.00	\$6,551.06	\$58,959.54	\$17,363.46	\$19,653.18	(\$2,289.72)	-3.00%
	Account Area: Lease/Rental - 729	\$76,323.00	\$6,551.06	\$58,959.54	\$17,363.46	\$19,653.18	(\$2,289.72)	-3.00%
010.00.730.0000.000.000	Balance Sheet	\$15,250.00	\$0.00	\$8,893.95	\$6,356.05	\$4,796.05	\$1,560.00	10.23%
	Account Area: Replacement Equipment - 730	\$15,250.00	\$0.00	\$8,893.95	\$6,356.05	\$4,796.05	\$1,560.00	10.23%
010.00.810.0000.000.000	Balance Sheet	\$1,575,000.00	\$136,104.69	\$1,099,176.21	\$475,823.79	\$70,014.20	\$405,809.59	25.77%
	Account Area: Retire/Social Security - 810	\$1,575,000.00	\$136,104.69	\$1,099,176.21	\$475,823.79	\$70,014.20	\$405,809.59	25.77%
010.00.820.0000.000.000	Balance Sheet	\$2,283,950.00	\$501,497.78	\$3,763,768.61	(\$1,479,818.61)	(\$1,360,503.97)	(\$119,314.64)	-5.22%
	Account Area: Insurance - 820	\$2,283,950.00	\$501,497.78	\$3,763,768.61	(\$1,479,818.61)	(\$1,360,503.97)	(\$119,314.64)	-5.22%
Grand Total:		\$34,051,186.00	\$4,780,431.54	\$25,941,509.67	\$8,109,676.33	\$6,872,964.57	\$1,236,711.76	3.63%

End of Report

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: PATRICIA PROCTOR, DIRECTOR OF FINANCE AND OPERATIONS

DATE: APRIL 24, 2025

RE: FINANCE REPORT - BUDGET LINE-ITEM TRANSFERS

Budget Line-item Transfer(s) – VOTE NOT NEEDED

Budget Transfer 2025-15: Recorded on 04/16/2025. To purchase a ClearTouch Panel for High School.

010.HS.721.1000.433.100	HS Ed Equip Repair	-2,000.00
010.HS.231.2120.613.210	HS Tech Supplies- Guidance	-405.55
010.HS.730.1000.730.100	HS Equip-General	2,405.55
		0.00

Budget Transfer 2025-16: Recorded on 04/17/2025. To move funds for Choir Accompanists for the Middle School.

010.MS.730.1000.730.114	MS Equip- Music	-185.00
010.MS.250.2210.810.114	MS Prof Membership-Music	-104.00
010.MS.100.1000.810.114	MS Music Dues & Fees	289.00
		0.00

Budget Transfer 2025-17: Recorded on 04/17/2025. To move funds for STEM Equipment and Supplies for the Middle School.

010.MS.130.2400.580.800	MS Mileage Reimbursement	-759.84
010.MS.240.1000.611.100	MS Supplies/Instructional	-3,953.60
010.MS.240.1000.611.106	MS Supplies/English	-442.61
010.MS.240.1000.611.118	MS Supplies/Reading	-318.93
010.MS.250.2210.810.102	MS Prof Membership - Art	-222.00
010.MS.250.2210.810.120	MS Prof Membership - SS	-340.27
010.MS.520.2700.519.120	MS Field Trips/Social Studies	-1,499.36
010.MS.730.1000.730.125	MS Equip- Tech Ed	1,536.61
010.MS.231.2230.613.125	MS Tech Supplies- Tech Ed	6,000.00
		0.00

Windsor Locks Public Schools

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