

# WINDSOR LOCKS PUBLIC SCHOOLS



## BOARD OF EDUCATION MEETING

**Regular Meeting**

**February 27, 2025**

**6:00 p.m.**

**Windsor Locks High School - Library Media Center**

**In Person Attendance Open to All**

**Optional Public Attendance via Zoom**

**[Click Here for Zoom Registration](#)**

**Windsor Locks Board of Education**

**Kylee Christianson, Chairwoman**

**Dennis Gagnolati, Vice Chairman**

**Lindsay Cutler**

**Alba Osorio**

**Greg Guyette**

**Superintendent of Schools**

**Shawn Parkhurst**

### **DISTRICT (3) THREE YEAR VISION**

*students will meet or exceed grade-level standards because we want all students to feel a sense of accomplishment to pursue their passion.*

**Board of Education**  
**Town of Windsor Locks**  
**Regular Meeting - Agenda**  
**February 27, 2025 - 6:00 pm**  
**Windsor Locks High School - Library Media Center**  
**In-Person Attendance Open**  
**Optional Public Attendance via Zoom - [Click Here for Zoom Registration](#)**

- I. Call to Order
  - A. Roll Call
  - B. Pledge of Allegiance
- II. Board of Education and Superintendent Communications
- III. Student Board Representative(s) Report
- IV. Public Audience (only on Agenda Items)
  - A. *In Accordance with BOE Policy 1100 - The Windsor Locks Board of Education (Board) Chairperson shall recognize speakers, request proper identification and maintain proper order. The Board shall hear only concerns, views, and opinions on topics within the jurisdiction of the Board. The appropriateness of the subject being presented, the suitability of the time for such presentation, the number of speakers, and the time to be allowed for public comment will be determined by the Chairperson. The public is advised that any discussion of specific employees will not be allowed at meetings and should be addressed to the employee's immediate supervisor or the Superintendent.*
- V. Student Recognition p. 4 Exhibit I
  - WLHS Boys Basketball - 1000 Career Points
  - WLHS Wrestling - 100 Career Wins
  - WLHS Northern Regional Music Festival Selections
  - NCCC Track & Wrestling Champions
- VI. Donation Approval - Riverbank Federal Credit Union: **Vote Needed** p. 5 Exhibit II
- VII. Approval of Minutes: **Vote Needed** p. 6 Exhibit III
  - January 16, 2025 Regular Meeting
  - January 23, 2025 Regular Meeting
  - February 3, 2025 Special Meetings (2)
- VIII. Human Resources Report
  - A. Resignations: **Vote Needed** p. 20 Exhibit IV
- IX. Finance Report p. 21 Exhibit V
  - A. FY 25 Update
  - B. Line Item Transfers: **Vote Needed**
- X. WLHS Class of 2025 Fundraising Request: **Vote Possible** p. 26 Exhibit VI
  - A. Fundraising Policy 5135 Guidelines
- XI. Old Business

XII. Board and Superintendent Comment

XIII. Public Audience (General)

A. *In Accordance with BOE Policy 1100 - The Windsor Locks Board of Education (Board) Chairperson shall recognize speakers, request proper identification and maintain proper order. The Board shall hear only concerns, views, and opinions on topics within the jurisdiction of the Board. The appropriateness of the subject being presented, the suitability of the time for such presentation, the number of speakers, and the time to be allowed for public comment will be determined by the Chairperson. The public is advised that any discussion of specific employees will not be allowed at meetings and should be addressed to the employee's immediate supervisor or the Superintendent.*

XIV. Executive Session: To adjourn the meeting to Executive Session as permitted by Connecticut General Statutes Section 1-225(a) for the following purposes as allowed by Section 1-200(6), that is:

A. Superintendent Goals and Evaluation Mid-Year Review

That in attendance in the Executive Session shall be limited to:

1. Members of the Board of Education
2. Superintendent of Schools

B. Discussion of Personnel Matter: Staff Request for an Unpaid Leave of Absence.

That in attendance in the Executive Session shall be limited to:

1. Members of the Board of Education
2. Superintendent of Schools
3. Human Resource Director
4. Others as Requested to Attend

XV. Adjourn to Public Session

XVI. Action, if any, on Executive Session Items: **Vote Needed**

XVII. Adjourn Meeting

For the Chairperson of the Board of Education  
Shawn L. Parkhurst - Superintendent of Schools

Copy: Town Clerk - Please Post

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION  
FROM: SHAWN L. PARKHURST, SUPERINTENDENT  
DATE: FEBRUARY 27, 2025  
RE: STUDENT RECOGNITION

Tonight marks an opportunity to highlight and celebrate the accomplishments of our Winter Athletes and Musicians. It is quite impressive that a district of our size has this much to celebrate during just this winter season.

**Basketball** - Class of 2025 Sincere Monroe 1000 Points

**Wrestling** - Class of 2026 Peter Annis 100 Career Wins

**Music** - WLHS Northern Regional Music Festival Qualifications

- Abigail Bushnik - Treble Choir
- Chloe Castro - Treble Choir
- Aria Gonzalez - Mixed Choir
- Karissa Mori - Treble Choir
- Jack Scholefield - Band Percussion

**Track** - Class of NCCC Conference Track Champions

- Julia Dufresne, 55m Hurdles
- Derek Reyes, High Jump, Long Jump

**Wrestling** - NCCC Wrestling Champions

- Jackson Annis
- Peter Annis

**EXHIBIT II**

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION  
FROM: SHAWN L. PARKHURST, SUPERINTENDENT  
DATE: FEBRUARY 27, 2025  
RE: DONATION APPROVAL

Representatives from Riverbank Federal Credit Union will be here to present a check for \$100 on behalf of their employees to support the Windsor Locks Public Schools Foodbank.

Riverbank employees paid to participate in “dress down days” and contacted the Windsor Locks Middle School to inquire how they could support the Windsor Locks community with this monetary donation.

**Board Motion:** “**Move** that the Board of Education approve the donation from the Riverbank Federal Credit Union, and offer our sincere gratitude for their generous support.”

**EXHIBIT III**

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION  
FROM: SHAWN L. PARKHURST, SUPERINTENDENT  
DATE: FEBRUARY 27, 2025  
RE: APPROVAL OF MINUTES

- January 16, 2025 Regular Meeting
- January 23, 2025 Regular Meeting
- February 3, 2025 Special Meetings (2)

**Board Motion:** “**Move** that the Board of Education approve the minutes of the January 16, 2025 Regular Meeting, the January 23, 2025 Regular Meeting, and the 2 February 3, 2025 Special Meetings.”

**Windsor Locks Board of Education  
58 South Elm Street  
Windsor Locks, CT 06096**

**MINUTES OF THE REGULAR MEETING  
January 16, 2025 at 6:00 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present:	K. Christianson, D. Gragnolati, L. Cutler, A. Osorio, and G. Guyette
Members Absent:	None
Administrators:	S. Parkhurst, R. Stacy, R. Bissonnette, K. Krupa, J. Robinson, G. Testani, M. Briggs, M. Warner, C. Domler, M. Parrette, G. Weigert, and A. Goodwin
Student Representatives:	A. Guyette
Students:	None
Staff:	P. Sibila, J. Long, and M. Sigall
Others:	A few members of the public and some participating on Zoom
Press:	None

**I. Call to Order**

Chairwoman Ms. Kylee Christianson called the Regular Meeting to Order at 6:00 p.m. held at the Windsor Locks High School Media Center and via Zoom.

**A. Roll Call for Quorum**

All Board Members were present.

**B. Pledge of Allegiance**

All stood up and pledged allegiance to the flag.

**II. Board of Education and Superintendent Communications**

Board Member Mr. Greg Guyette thanked Mr. Josh Robinson, Director of Pupil Services for taking time out of his busy day to discuss the district's special education programming.

Mr. Shawn Parkhurst, Superintendent of Schools, addressed the Board. He congratulated Mr. Sincere Monroe for scoring 1,000 points in high school basketball is a rare accomplishment that requires a combination of talent, hard work, and opportunity. The Board will honor his achievements at a future Board Meeting. On January 31, 2025, the Windsor Locks Middle School will be hosting Plant Parade between 5:00 and 7:00 p.m. Seven of the eight plants will be seen. Telescopes will be available for students, parents, and community members to use to see the plants

as long as the sky is clear. On January 24 and 25, 2025, the Windsor Locks Middle School Theater Club will be performing *Wizard of Oz*. Mr. Parkhurst thanked Miss Abigail Guyette as she will be attending her first Bradley Chamber meeting on Friday, January 17, 2025 representing students of Windsor Locks Public Schools.

### **III. Student Board Representative(s) Report**

Miss Abigail Guyette, Student Representative, addressed the Board. She noted the second quarter grades will close at the end of the week. Play practice and the Robotics Teams have started. The high school will be hosting an Elective Fair for students in Grades 9-11 to learn about elective classes that are offered for the upcoming school year. Sports are in full swing including basketball and indoor track.

### **IV. Public Audience (only Agenda Items)**

Ms. Jennifer Long, Art teacher at North Street School and South Elementary School addressed the Board. She told the Board she cannot give up the fight and requested the Board to reconsider the cuts of an Art teacher and Library teacher at the elementary schools. She explained the loss of those two positions has made it extremely difficult to supply and support an art and library curriculum in the elementary schools. She has done the best she can, splitting her time at both schools but it is extremely difficult. Young students need to express themselves through art and learn the enjoyment of reading which will establish learning habits that will help them succeed in other subjects. She will not give up the fight. She reminded the Board that it is not 1925 but 2025 and children deserve a solid and meaningful education.

Mr. Matt Sigall, President of the Windsor Locks Teachers' Association, addressed the Board. He thanked Mr. Parkhurst and the Board for the working dialog during the budget process. The WLTA has inquired for a month about the possibility of budget cuts. Last year, two positions were eliminated which effects the vision and mission of the district. Stretching staff in a classroom gives less time to students. At the last meeting, a decrease in special education staff as the district is shifting the work model. The elimination of six positions is concerning and only saves about 1% of the budget but costs six positions. He noted he will continue to collaborate with the Board of Education during the budget process, but waiting one month until the next meeting to be told that a possible nine positions will be eliminated which will effect adult support in the classroom and he worries about the end process.

### **V. Approval of Minutes**

- **December 10, 2024 Special Meeting**
- **December 12, 2024 Regular Meeting**

It was **MOVED** (Osorio) and **SECONDED** (Cutler) and **PASSED** (U) that the Board of Education approves the minutes of December 10, 2024 Special Meeting and the minutes of December 12, 2024 Regular Meeting, as presented.

### **VI. Superintendent's Revised Proposed FY25-26 Budget Discussion**



Mr. Parkhurst addressed the Board. He noted the meeting is set-up as a workshop model with the Administration/Leadership Team sitting in the meeting to answer questions the Board may have during the presentation.. He stated he has listened to the comments after the last meeting, and staff and community forums feedback of the proposed budget. Those comments in particular were minimizing staff reductions, analyze ways to provide alternative programming to alleviate potential staff bumping; alternative solutions to keep Pre-K open to 3 and 4 year olds; Windsor Locks Middle School interventionist addition and why Dance Team instead of Power Company/Show Choir; and Special Education Coordinator questions from the last meeting. Staff and Community Forums concerns were ensuring cuts are not made at the classroom level; analyze the special education delivery model; prioritize staff to work directly with students; maintain adult support for students and staff throughout the district; and students and parents desire for STEM and Health/Science pathway development. Mr. Parkhurst explained the revision has increased the budget slightly. The original request shown in December was 14.58%, with the revisions the increase is .03% to 14.88%. Mr. Parkhurst reiterated the increase includes the medical and dental insurance.

Mr. Parkhurst discussed the specifics of the revisions to the proposed FY26 budget. He explained the Early Start CT Grant has a mandate attached to it. Grantees must have a Pre-K Liaison in place to support Pre-K .6 Pre-K Liaison and .4 Pre-K Special Education ABA support to students in classrooms. The cost of this mandate is \$62,812. He is proposing a Windsor Locks Middle School Special Education Teacher to restructure the behavior program to effectively meet the needs of students. The cost of this position is \$67,366. The elimination of 1.0 Paraprofessional at North Street School ABA program gaining \$29,379 along with the elimination of 3.0 middle school para-educators gaining \$88,135. Therefore, the total increase of the FY26 would be \$12,664.

A lengthy discussion was held regarding the staffing reductions/reallocations.

Chairwoman Ms. Christianson and Board Member Greg Guyette began discussing line items, such as, medical/dental insurance, middle/high school coaches, middle school science teacher, general education tutor at North Street School, RISE relocation, pupil services, and high school athletic trainer. Other Board Members joined in the conversation discussing the costs of a library aids, discussing the non-lapsing account, and Dance Team versus Show Choir. At the end of the discussion, Chairwoman Ms. Christianson warned everyone that this is a lofty ask and the team might want to start looking in places where cuts will be able to be made without terrible sacrifices. She also discussed Excess Cost Sharing Grant and State funding.

A lengthy discussion was held.

## **VII. Board and Superintendent Comment**

None.

**VIII. Public Audience (General)**

None.

**IX. Adjournment**

It was **MOVED** (Osorio) and **SECONDED** (Gragnolati) and **PASSED** (U) that the Board of Education adjourn the Regular Meeting of January 16, 2025 at 7:21 p.m.

Respectfully submitted,

Denise M. Piotrowicz  
Recording Secretary

**Windsor Locks Board of Education  
58 South Elm Street**

**Windsor Locks, CT 06096**

**MINUTES OF THE REGULAR MEETING  
January 23, 2025 at 6:00 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present: K. Christianson, D. Gragnolati, L. Cutler, A. Osorio, and G. Guyette  
Members Absent: None  
Administrators: S. Parkhurst, R. Stacy, P. Proctor, R. Bissonnette, K. Krupa,  
J. Robinson, G. Testani, M. Briggs, M. Warner, C. Domler,  
M. Parrette, G. Weigert, and A. Goodwin  
Student Representatives: None  
Students: None  
Staff: J. Garcia, J. Long, M. Sigall, and N. Saavedra  
Others: A few members of the public and some participating on Zoom  
Press: None

**I. Call to Order**

Chairwoman Ms. Kylee Christianson called the Regular Meeting to Order at 6:04 p.m. held at the Windsor Locks High School Media Center and via Zoom.

**A. Roll Call for Quorum**

All Board Members were present other than Mr. Gragnolati, who arrived at 6:26 p.m.)

**B. Pledge of Allegiance**

All stood up and pledged allegiance to the flag.

**II. Board of Education and Superintendent Communications**

Chairwoman Ms. Christianson commented on Tuesday, she and Board Members, Mr. Guyette and Ms. Osorio along with Mr. Parkhurst attended the staff appreciation at the middle school and Windsor Locks Middle School girls' basketball game. It was a fun night, a great group of kids on the team.

Mr. Shawn Parkhurst, Superintendent of Schools, addressed the Board. He gave a shout-out to Ms. Abby Wrinn and all of the staff who stayed to support the athletes. He noted the Windsor Locks Middle School boys' team won their first game in front of a good crowd! He reminded everyone of the upcoming Windsor Locks Middle School Theater Club performance of the *Wizard of Oz* on Friday and Saturday night. He noted there are many athletic events and appreciate nights listed in his "Thank Goodness It's Monday" blog.

### **III. Student Board Representative(s) Report**

None.

### **IV. Public Audience (only Agenda Items)**

None.

### **V. Awarding of AED Device**

Mr. Parkhurst announced two staff members Nicole Saavedra and Kate Ainsworth recently collaborated to enter a contest through the In a Heartbeat Foundation for a chance to win an AED Device for the district. Their efforts were successful and the district will receive the new device, valued at approximately \$1,400, sometime in January. The In a Heartbeat Foundation was founded by Mike Papale to raise money and awareness for sudden cardiac arrest and hypertrophic cardiomyopathy. Mike suffered a cardiac event as a high school athlete and has since worked to donate and train schools and businesses in CPR and AED use. Mr. Parkhurst recognized Ms. Saavedra and Ms. Ainsworth for their efforts. Ms. Saavedra spoke to the Board giving more details about the AED device.

### **VI. Superintendent's FY25-26 Budget**

Mr. Parkhurst gave an overview of the recommended FY26 budget of \$39,120,214.38 or an increase of \$5,069,028.34 or 14.89% increase over FY25 budget. He noted the increase of \$5.Million dollars includes the \$2.5 Million dollars cost of insurance and 25% additional increase of insurance or a total of \$3 Million dollars. The increase without the cost of the medical insurance would be a 4.63%. He went through slides from his presentation showing what is in the budget and what has been reduced. He compared FY25 approved budget and FY 26 proposed budget showing the breakdown of each department, noting a complete reduction in the costs of RISE Transition Academy. He discussed the capital requests for Grade 3 and Grade 8 Chromebook replacements and protective clamshells for \$61,712.20. He discussed the capital project request of updating the Windsor Locks High School Track and Football Field, bleacher replacements and new concession building for \$8,025,300.00. The budget is due to the Town on February 1, 2025 and the Board will be presenting to the Board of Finance on February 19, 2025.

Vice-Chair Mr. Gragnolati entered the meeting at 6:26 p.m.

A lengthy discussion was held

It was **MOVED** (Guyette) and **SECONDED** (Cutler) and **PASSED** (U) that the Board of Education approves the recommended budget for FY26 of \$39,120,214.38 or an increase of \$5,059,028.34 or a 14.88% increase as presented.

It was **MOVED** (Cutler) and **SECONDED** (Osorio) and **PASSED** (U) that the Board of

Education approves the recommended capital improvement budget for FY26 as presented.

**VII. Board and Superintendent Comment**

Mr. Parkhurst encouraged everyone to stay involved with the budget process, the presentation at the Board of Finance on February 19, 2025 and any possible appeals on March 25, 2025.

Chairwoman Ms. Christianson also encouraged the public if they had questions about the budget, they could reach out to her or Mr. Parkhurst.

**VIII. Public Audience (General)**

Ms. Jennifer Long, Art teacher at the North Street School and South Elementary School addressed the Board. She understands the hard challenges the Board has during the budget cycle, but all she is asking for is being able to provide all children with a well-rounded education and not to forget art. It is difficult for her to provide art classes in two schools, but she does not want the children to lose access to art and libraries. She hopes for a change in the future.

**IX. Adjournment**

It was **MOVED** (Osorio) and **SECONDED** (Cutler) and **PASSED** (U) that the Board of Education adjourn the Regular Meeting of January 23, 2025 at 6:40 p.m.

Respectfully submitted,

Denise M. Piotrowicz  
Recording Secretary

**Windsor Locks Board of Education  
58 South Elm Street  
Windsor Locks, CT 06096**

**These minutes are not official until approved at a subsequent meeting.**

**MINUTES OF THE SPECIAL MEETING**

**February 3, 2025 at 3:30 p.m.**

Members Present: K. Christianson, D. Gragnolati, A. Osorio, and G. Guyette  
Members Absent: L. Cutler  
Administrators: S. Parkhurst, R. Bissonnette, and K. Krupa  
Staff: None  
Students: Student E  
Others: Mother of Student E and Guardian of Student E

**I. Call to Order**

Chairwoman Ms. Kylee Christianson called the Special Meeting to Order at 3:33 p.m., in the Windsor Locks Public School's Professional Development Room.

**II. Roll Call**

All Board Members were present other than Ms. Cutler.

**III. Pledge of Allegiance**

Everyone present stood and pledged allegiance to the flag.

**IV. Executive Session**

It was **MOVED** (Guyette) and **SECONDED** (Osorio) and **PASSED** (U), that the Board of Education enters into Executive Session to conduct a student expulsion hearing and to preserve the confidentiality of student records, and that the following be invited to attend the executive session to offer testimony: Superintendent of Schools, High School Administration, witnesses to testify for the administration, student and parents, witnesses for student and parents, legal counsel for the Board of Education and the administration, and the student, if present.

Chairwoman Ms. Christianson asked all persons in attendance to identify themselves for the record:

Board of Education Members:

Mr. Greg Guyette  
Ms. Alba Osorio  
Mr. Dennis Gragnolati

Chairwoman Ms. Kylee Christianson

Others:

Mr. Shawn Parkhurst, Superintendent of Windsor Locks Public School  
Dr. Rebecca Bissonnette, Principal of Windsor Locks High School  
Ms. Kirsten Krupa, Assistant Principal of Windsor Locks High School  
Mrs. Denise Piotrowicz, Recording Secretary, Windsor Locks Board of Education

Witnesses were sworn in by Chairwoman Ms. Christianson.

**V. Action Regarding Expulsion**

Testimony regarding the offense and penalty phase was given by Dr. Rebecca Bissonnette. Ms. Kirsten Krupa, Guardian of Student E, Mother of Student E and Student E, followed by questions from the Board of Education Members.

Board Recessed at 3:48 p.m.

Board Reconvened at 3:56 p.m.

Chairwoman Ms. Christianson indicated after a discussion, the Board has decided Student E engaged in conduct that violated Board policy and therefore committed an expellable offense.

**VI. Action Regarding Expulsion**

Testimony regarding the penalty phase of the expulsion was given by Mr. Shawn Parkhurst, Dr. Rebecca Bissonnette, Ms. Kirsten Krupa, Guardian of Student E, Mother of Student E and Student E, followed by questions from the Board of Education Members.

Board Recessed at 4:23 p.m.

Board Reconvened at 4:39 p.m.

Board reconvened into public session at 4:49 p.m.

It was **MOVED** (Osorio) and **SECONDED** (Guyette) and **PASSED** (U) that the Windsor Locks Board of Education (1) accepts and adopts the findings and facts discussed and presented in executive session; and find that Student E is hereby expelled from the Windsor Locks Public Schools, including all school-related activities, curricular or otherwise, for a period of one calendar year and (2) that as a consequence of said conduct, Student E shall be expelled in accordance with the terms and conditions of the administrations recommendations as amended.

**VII. Adjournment**

It was **MOVED** (Gragnotati) and **SECONDED** (Osorio) and **PASSED** (U) that the Board of Education adjourns the February 3, 2025 Special Meeting at 4:51 p.m.

Respectfully Submitted,  
Denise M. Piotrowicz  
Recording Secretary



**Windsor Locks Board of Education  
58 South Elm Street  
Windsor Locks, CT 06096**

**These minutes are not official until approved at a subsequent meeting.**

**MINUTES OF THE SPECIAL MEETING  
February 3, 2025 at 4:45 p.m.**

Members Present: K. Christianson, D. Gragnolati, A. Osorio, L. Cutler,  
and G. Guyette  
Members Absent: None  
Administrators: S. Parkhurst, R. Bissonnette, and K. Krupa  
Staff: None  
Students: Student F  
Others: Mother of Student F

**I. Call to Order**

Chairwoman Ms. Kylee Christianson called the Special Meeting to Order at 4:54 p.m., in the Windsor Locks Public School's Professional Development Room.

**II. Roll Call**

All Board Members were present other than Ms. Cutler.

**III. Pledge of Allegiance**

Everyone present stood and pledged allegiance to the flag.

**IV. Executive Session**

It was **MOVED** (Guyette) and **SECONDED** (Cutler) and **PASSED** (U), that the Board of Education enters into Executive Session to conduct a student expulsion hearing and to preserve the confidentiality of student records, and that the following be invited to attend the executive session to offer testimony:  
Superintendent of Schools, High School Administration, witnesses to testify for the administration, student and parents, witnesses for student and parents, legal counsel for the Board of Education and the administration, and the student, if present.

Chairwoman Ms. Christianson asked all persons in attendance to identify themselves for the record:

Board of Education Members:

Mr. Greg Guyette  
Ms. Alba Osorio

Mr. Dennis Gragnolati  
Chairwoman Ms. Kylee Christianson  
Ms. Lindsay Cutler

Others:

Mr. Shawn Parkhurst, Superintendent of Windsor Locks Public School  
Dr. Rebecca Bissonnette, Principal of Windsor Locks High School  
Ms. Kirsten Krupa, Assistant Principal of Windsor Locks High School  
Mrs. Denise Piotrowicz, Recording Secretary, Windsor Locks Board of Education

Witnesses were sworn in by Chairwoman Ms. Christianson.

#### **V. Action Regarding Expulsion**

Testimony regarding the offense and penalty phase was given by Dr. Rebecca Bissonnette. Ms. Kirsten Krupa, Mother of Student F and Student F, followed by questions from the Board of Education Members.

Board Recessed at 5:14 p.m.

Board Reconvened at 5:22 p.m.

Chairwoman Ms. Christianson indicated after a discussion, the Board has decided Student F engaged in conduct that violated Board policy and therefore committed an expellable offense.

#### **VI. Action Regarding Expulsion**

Testimony regarding the penalty phase of the expulsion was given by Mr. Shawn Parkhurst, Dr. Rebecca Bissonnette, Ms. Kirsten Krupa, Mother of Student F and Student F, followed by questions from the Board of Education Members.

Board Recessed at 5:29 p.m.

Board Reconvened at 5:33 p.m.

Board reconvened into public session at 5:37 p.m.

It was **MOVED** (Guyette) and **SECONDED** (Osorio) and **PASSED** (U) that the Windsor Locks Board of Education (1) accepts and adopts the findings and facts discussed and presented in executive session; and find that Student F is hereby expelled from the Windsor Locks Public Schools, including all school-related activities, curricular or otherwise, for a period of one calendar year and (2) that as a consequence of said conduct, Student F shall be expelled in accordance with the terms and conditions of the administrations recommendations as presented.

#### **VII. Adjournment**

It was **MOVED** (Gragnolati) and **SECONDED** (Osorio) and **PASSED** (U) that the Board of Education adjourns the February 3, 2025 Special Meeting at 5:38 p.m.

Respectfully Submitted,

Denise M. Piotrowicz  
Recording Secretary

**EXHIBIT IV**

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: ROBERT STACY, EXECUTIVE DIRECTOR OF HUMAN RESOURCES

DATE: FEBRUARY 27, 2025

RE: HUMAN RESOURCES REPORT

Resignations:

Katrina Torres-Marshall, a Library Media Teacher at Windsor Locks Middle School, resigned effective February 1, 2025. Katrina has served the students of Windsor Locks for the past 1 ½ years.

**Board Motion:** “**Move** that the Board of Education accepts the resignation on the date noted and offer our appreciation for their service to the Windsor Locks Public Schools.”

**EXHIBIT V**

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: PATRICIA PROCTOR, DIRECTOR OF FINANCE AND OPERATIONS

DATE: FEBRUARY 27, 2025

RE: FINANCE REPORT AND BUDGET LINE-ITEM TRANSFERS

**FY25 Financials**

FY25 GL BUDGET	\$ 34,051,186.00
Range to Date (January 1-31, 2025)	\$ 3,051,246.83
YTD through January 31, 2025	\$ 18,194,518.65
FY25 Encumbrance	\$ 13,666,092.54
FY25 Budget Balance	\$ 2,190,574.81
FY25 % of Budget Remaining	6.43%

**Budget Line-item Transfer(s) – VOTE NOT NEEDED**

Budget Transfer 2025-8: Transfer from Contingency Hold (010.DS.110.2500.119.800) to various salary lines impacted by the January 1, 2025 minimum wage increase.

Account	Description	Amount
010.DS.110.2500.119.800	Contingency hold for Salary Incr	(4,026.39)
010.HS.214.2220.175.420	HS Lib/Media Clerk Aides	185.50
010.HS.610.2600.188.700	HS Housekeeper Salary	375.57
010.MS.213.1000.113.500	MS Building Sub	530.00
010.MS.214.1000.191.100	MS Cafeteria aides	194.78
010.MS.214.2220.175.420	MS Lib/Media Clerical Aide	185.50
010.NS.214.1000.194.100	Recess Aides	445.20
010.NS.610.2600.188.700	NS Housekeeper Salary	250.38
010.SS.213.1000.113.500	SS Building Sub	1,060.00
010.SS.214.1000.194.100	SS Cafe/Recess aides	445.20
010.SS.610.2600.188.700	SS Housekeeper Salary	125.19
010.HS.213.1000.113.500	HS Building Sub	229.07
		0.00

**Budget Line-item Transfer(s) Exceeding \$10,000 – VOTE NEEDED**

- Budget Transfer 2025-9: Budget transfers to reconcile account line budget balances.

Account	Description	Amount
010.DS.213.2213.580.800	Undesignated	(25,000.00)
010.DS.130.2310.312.800	Legal	25,000.00
010.DS.214.2580.176.800	Technology Support	(1,000.00)
010.DS.130.2580.580.800	Technology Mileage Reimbursement	1,000.00
010.DS.213.2310.111.100	Contingency Degree Changes	(3,129.00)
010.HS.211.2400.142.800	HS Principal Salary	1,000.00
010.PM.213.2110.111.210	PMA Social Worker - 20%	425.56
010.PM.213.2110.111.280	PMA Social Worker - 80%	1,703.44
010.DS.213.1200.111.261	ABA Teacher Salary	(73,940.58)
010.DS.213.1200.111.260	SE Teacher Salary	67,322.70
010.NS.213.1200.111.260	Pre-school SPED tchr salary	1,525.88
010.DS.213.1200.111.263	FLEX SpEd Teacher Salary	5,092.00
010.DS.213.2140.111.210	Psych/BCBA Salary - 20%	(7,441.44)
010.DS.213.2140.111.280	Psych/BCBA Salary - 80%	(29,765.56)
010.DS.213.2110.111.210	Social Worker Salary - 20%	474.96
010.DS.213.2110.111.280	Social Worker Salary - 80%	1,900.04
010.DS.213.2150.111.210	Speech/Language - 20%	6,966.48
010.DS.213.2150.111.280	Speech/Language - 80%	27,865.52
010.NS.213.1000.111.100	NS Teachers Salary	(14,208.82)
010.NS.213.1000.110.129	Pre-School Tchr School Readiness Program	9,833.82
010.NS.213.1000.111.195	Tchr Special Assignment Extended Day/Yr	4,375.00
		0.00

**BOARD MOTION:** “Move that the Board of Education accepts the budget transfer request(s) itemized in control number(s) 2025-9, for the Finance Department to execute in February 2025.”

FY25 January 2025 Review - Full-Year Forecast Budget Balances

Acct Area	Description	Budget	Budget Balance as of 01/31/2025	%	Full-Year Forecast Budget Balance as of 01/31/2025	%	Notes
100	Student Activity	589,955.00	143,982.23	24.41%	0.00	0.00%	
110	Central Administration	1,178,356.49	29,947.37	2.54%	0.00	0.00%	
120	Capital Improvements	4,200.00	(654.18)	-15.58%	0.00	0.00%	
130	Administrative Expenses	239,159.00	(17,960.94)	-7.51%	(54,793.50)	-22.91%	Unanticipated Legal Fees
140	Tuition & Special Svcs	2,531,861.79	268,019.47	10.59%	248,799.00	9.83%	Magnet School Tuition Stabilization
211	Principals	1,091,544.30	8,644.26	0.79%	(999.99)	-0.09%	Administrator PhD stipend
213	Instructional Staff	14,916,068.90	269,829.73	1.81%	153,038.54	1.03%	Undesignated, Contingency Degree Changes, Long-Term Subs, On-call subs.
214	Support Staff	2,904,513.47	25,238.32	0.87%	0.00	0.00%	
215	Secretarial Staff	390,361.51	(660.88)	-0.17%	0.00	0.00%	
220	Textbooks	9,104.25	448.45	4.93%	0.00	0.00%	
230	Library	29,560.70	14,521.04	49.12%	0.00	0.00%	
231	Technology	233,996.13	40,336.37	17.24%	0.00	0.00%	
240	Teaching Supplies	229,390.98	89,717.90	39.11%	0.00	0.00%	
250	Instructional Support	55,728.98	22,870.17	41.04%	0.00	0.00%	
300	Health Care	419,336.65	14,208.15	3.39%	0.00	0.00%	
520	Transportation	1,914,347.10	15,807.59	0.83%	0.00	0.00%	
610	Custodial Staff	1,424,348.49	73,979.73	5.19%	0.00	0.00%	
620	Contracted Service/Plant Op	419,501.46	229,276.03	54.65%	0.00	0.00%	
640	Utilities	1,046,292.38	(92,172.42)	-8.81%	(92,172.42)	-8.81%	The finance office increased electricity encumbrances based on predicted usage. We are closely monitoring and adjusting encumbrances as necessary. Will request a budget transfer April 2025 to cover shortfall.
650	Custodial Supplies	154,000.00	100,687.01	65.38%	0.00	0.00%	
720	Building & Grounds Repairs	186,685.00	89,981.71	48.20%	0.00	0.00%	
721	Equip Repair & Rental	132,350.42	13,985.70	10.57%	0.00	0.00%	
729	Lease / Rental	76,323.00	(2,289.72)	-3.00%	(2,289.72)	-3.00%	Lease budgeted for \$6,360.25/month. Lease actual \$6,551.06/month
730	Replacement Equipment	15,250.00	6,072.80	39.82%	0.00	0.00%	
810	Retire/Social Security	1,575,000.00	745,917.54	47.36%	0.00	0.00%	
820	Insurance	2,283,950.00	100,841.38	4.42%	65,000.00	2.85%	HSA Budget \$425,000 Estimated Actual \$360,000
	<b>Grand Total</b>	<b>34,051,186.00</b>	<b>2,190,574.81</b>	<b>6.43%</b>	<b>316,581.91</b>	<b>0.93%</b>	
	<b>Reduce FY26 Non-Lapsing Allocation</b>				<b>(157,588.85)</b>		
	<b>Adjusted Full-Year Forecast Budget Balance</b>				<b>158,993.06</b>	<b>0.47%</b>	

# Windsor Locks Public Schools

## BOE GF Monthly Expenditures by Acct Area

Fiscal Year: 2024-2025

Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

From Date: 1/1/2025

To Date: 1/31/2025

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
010.00.100.0000.000.000	Balance Sheet Account Area: Student Activity - 100	\$589,955.00 \$589,955.00	\$16,835.32 \$16,835.32	\$231,318.95 \$231,318.95	\$358,636.05 \$358,636.05	\$214,653.82 \$214,653.82	\$143,982.23 \$143,982.23	24.41% 24.41%
010.00.110.0000.000.000	Balance Sheet Account Area: Central Administration - 110	\$1,178,356.49 \$1,178,356.49	\$83,549.11 \$83,549.11	\$644,468.53 \$644,468.53	\$533,887.96 \$533,887.96	\$503,940.59 \$503,940.59	\$29,947.37 \$29,947.37	2.54% 2.54%
010.00.120.0000.000.000	Balance Sheet Account Area: Capital Improv & Equip - 120	\$4,200.00 \$4,200.00	\$266.98 \$266.98	\$4,255.18 \$4,255.18	(\$55.18) (\$55.18)	\$599.00 \$599.00	(\$654.18) (\$654.18)	-15.58% -15.58%
010.00.130.0000.000.000	Balance Sheet Account Area: Administrative Expenses - 130	\$239,159.00 \$239,159.00	\$13,524.04 \$13,524.04	\$213,361.48 \$213,361.48	\$25,797.52 \$25,797.52	\$43,758.46 \$43,758.46	(\$17,960.94) (\$17,960.94)	-7.51% -7.51%
010.00.140.0000.000.000	Balance Sheet Account Area: Tuition & Special Services - 140	\$2,531,861.79 \$2,531,861.79	\$171,507.70 \$171,507.70	\$1,222,069.76 \$1,222,069.76	\$1,309,792.03 \$1,309,792.03	\$1,041,772.56 \$1,041,772.56	\$268,019.47 \$268,019.47	10.59% 10.59%
010.00.211.0000.000.000	Balance Sheet Account Area: Principals - 211	\$1,091,544.30 \$1,091,544.30	\$83,476.24 \$83,476.24	\$609,842.11 \$609,842.11	\$481,702.19 \$481,702.19	\$473,057.93 \$473,057.93	\$8,644.26 \$8,644.26	0.79% 0.79%
010.00.213.0000.000.000	Balance Sheet Account Area: Instructional Staff - 213	\$14,916,068.90 \$14,916,068.90	\$1,286,337.74 \$1,286,337.74	\$7,053,516.23 \$7,053,516.23	\$7,862,552.67 \$7,862,552.67	\$7,592,722.94 \$7,592,722.94	\$269,829.73 \$269,829.73	1.81% 1.81%
010.00.214.0000.000.000	Balance Sheet Account Area: Support Staff - 214	\$2,904,513.47 \$2,904,513.47	\$188,568.41 \$188,568.41	\$1,345,660.86 \$1,345,660.86	\$1,558,852.61 \$1,558,852.61	\$1,533,614.29 \$1,533,614.29	\$25,238.32 \$25,238.32	0.87% 0.87%
010.00.215.0000.000.000	Balance Sheet Account Area: Secretarial Staff - 215	\$390,361.51 \$390,361.51	\$29,833.60 \$29,833.60	\$218,968.38 \$218,968.38	\$171,393.13 \$171,393.13	\$172,054.01 \$172,054.01	(\$660.88) (\$660.88)	-0.17% -0.17%
010.00.220.0000.000.000	Balance Sheet Account Area: Textbooks - 220	\$9,104.25 \$9,104.25	\$0.00 \$0.00	\$8,655.80 \$8,655.80	\$448.45 \$448.45	\$0.00 \$0.00	\$448.45 \$448.45	4.93% 4.93%
010.00.230.0000.000.000	Balance Sheet Account Area: Library - 230	\$29,560.70 \$29,560.70	\$4,931.41 \$4,931.41	\$13,785.54 \$13,785.54	\$15,775.16 \$15,775.16	\$1,254.12 \$1,254.12	\$14,521.04 \$14,521.04	49.12% 49.12%
010.00.231.0000.000.000	Balance Sheet Account Area: Technology - 231	\$233,996.13 \$233,996.13	\$2,813.57 \$2,813.57	\$181,623.75 \$181,623.75	\$52,372.38 \$52,372.38	\$12,036.01 \$12,036.01	\$40,336.37 \$40,336.37	17.24% 17.24%
010.00.240.0000.000.000	Balance Sheet Account Area: Teaching Supplies - 240	\$229,390.98 \$229,390.98	\$8,843.84 \$8,843.84	\$106,769.41 \$106,769.41	\$122,621.57 \$122,621.57	\$32,903.67 \$32,903.67	\$89,717.90 \$89,717.90	39.11% 39.11%
010.00.250.0000.000.000	Balance Sheet Account Area: Instructional Support - 250	\$55,728.98 \$55,728.98	\$1,121.10 \$1,121.10	\$20,421.58 \$20,421.58	\$35,307.40 \$35,307.40	\$12,437.23 \$12,437.23	\$22,870.17 \$22,870.17	41.04% 41.04%
010.00.300.0000.000.000	Balance Sheet Account Area: Health Care - 300	\$419,336.65 \$419,336.65	\$35,254.90 \$35,254.90	\$210,896.30 \$210,896.30	\$208,440.35 \$208,440.35	\$194,232.20 \$194,232.20	\$14,208.15 \$14,208.15	3.39% 3.39%
010.00.520.0000.000.000	Balance Sheet Account Area: Transportation - 520	\$1,914,347.10 \$1,914,347.10	\$105,027.22 \$105,027.22	\$767,747.17 \$767,747.17	\$1,146,599.93 \$1,146,599.93	\$1,130,792.34 \$1,130,792.34	\$15,807.59 \$15,807.59	0.83% 0.83%
010.00.610.0000.000.000	Balance Sheet Account Area: Custodial Staff - 610	\$1,424,348.49 \$1,424,348.49	\$102,268.09 \$102,268.09	\$800,532.28 \$800,532.28	\$623,816.21 \$623,816.21	\$549,836.48 \$549,836.48	\$73,979.73 \$73,979.73	5.19% 5.19%
010.00.620.0000.000.000	Balance Sheet	\$419,501.46	\$40,089.71	\$160,036.04	\$259,465.42	\$30,189.39	\$229,276.03	54.65%



**Windsor Locks Public Schools**

**BOE GF Monthly Expenditures by Acct Area**

From Date: 1/1/2025

To Date: 1/31/2025

Fiscal Year: 2024-2025

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	Account Area: Contracted Service/Plant Op - 620	\$419,501.46	\$40,089.71	\$160,036.04	\$259,465.42	\$30,189.39	\$229,276.03	54.65%
010.00.640.0000.000.000	Balance Sheet	\$1,046,292.38	\$105,248.94	\$512,810.74	\$533,481.64	\$625,654.06	(\$92,172.42)	-8.81%
	Account Area: Utilities - 640	\$1,046,292.38	\$105,248.94	\$512,810.74	\$533,481.64	\$625,654.06	(\$92,172.42)	-8.81%
010.00.650.0000.000.000	Balance Sheet	\$154,000.00	\$21,866.18	\$46,664.14	\$107,335.86	\$6,648.85	\$100,687.01	65.38%
	Account Area: Custodial Supplies - 650	\$154,000.00	\$21,866.18	\$46,664.14	\$107,335.86	\$6,648.85	\$100,687.01	65.38%
010.00.720.0000.000.000	Balance Sheet	\$186,685.00	\$6,490.98	\$79,354.17	\$107,330.83	\$17,349.12	\$89,981.71	48.20%
	Account Area: Building & Grounds Repairs - 720	\$186,685.00	\$6,490.98	\$79,354.17	\$107,330.83	\$17,349.12	\$89,981.71	48.20%
010.00.721.0000.000.000	Balance Sheet	\$132,350.42	\$328.49	\$72,593.38	\$59,757.04	\$45,771.34	\$13,985.70	10.57%
	Account Area: Equip Repair & Rental - 721	\$132,350.42	\$328.49	\$72,593.38	\$59,757.04	\$45,771.34	\$13,985.70	10.57%
010.00.729.0000.000.000	Balance Sheet	\$76,323.00	\$6,551.06	\$52,408.48	\$23,914.52	\$26,204.24	(\$2,289.72)	-3.00%
	Account Area: Lease/Rental - 729	\$76,323.00	\$6,551.06	\$52,408.48	\$23,914.52	\$26,204.24	(\$2,289.72)	-3.00%
010.00.730.0000.000.000	Balance Sheet	\$15,250.00	\$4,716.75	\$8,893.95	\$6,356.05	\$283.25	\$6,072.80	39.82%
	Account Area: Replacement Equipment - 730	\$15,250.00	\$4,716.75	\$8,893.95	\$6,356.05	\$283.25	\$6,072.80	39.82%
010.00.810.0000.000.000	Balance Sheet	\$1,575,000.00	\$116,465.32	\$828,725.94	\$746,274.06	\$356.52	\$745,917.54	47.36%
	Account Area: Retire/Social Security - 810	\$1,575,000.00	\$116,465.32	\$828,725.94	\$746,274.06	\$356.52	\$745,917.54	47.36%
010.00.820.0000.000.000	Balance Sheet	\$2,283,950.00	\$615,330.13	\$2,779,138.50	(\$495,188.50)	(\$596,029.88)	\$100,841.38	4.42%
	Account Area: Insurance - 820	\$2,283,950.00	\$615,330.13	\$2,779,138.50	(\$495,188.50)	(\$596,029.88)	\$100,841.38	4.42%
	<b>Grand Total:</b>	<b>\$34,051,186.00</b>	<b>\$3,051,246.83</b>	<b>\$18,194,518.65</b>	<b>\$15,856,667.35</b>	<b>\$13,666,092.54</b>	<b>\$2,190,574.81</b>	<b>6.43%</b>

End of Report

**EXHIBIT VI**

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION  
FROM: SHAWN L. PARKHURST, SUPERINTENDENT  
DATE: FEBRUARY 27, 2025  
RE: WLHS CLASS OF 2025 FUNDRAISING REQUEST

The Class of 2025 is seeking Board approval as per BOE Policy 5135 item #10. The proposed fundraiser is related to March Madness chances therefore requiring Board review and approval.

RECEIVED

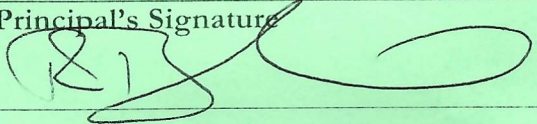
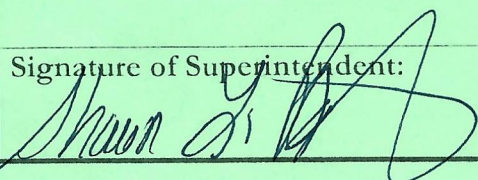
FEB 20 2025

FORM A  
APPROVAL FORM FOR FUNDRAISER EVENT

WLPS  
Board of Education

Windsor Locks Board of Education Policy 5135 requires advance approval of the Superintendent of Schools for all school fundraising events, including those of the PTO. A sample of fundraising information going home with students must be pre-approved by the school administrator and accompany this form to be presented for the Superintendent's approval.

This form must be submitted prior to any fundraising event. DO NOT order fundraising material until the Superintendent has approved your fundraiser (effective August 2003).

Date Received in Central Office: <b>2/20/25</b>	From (School & Department):
Person in charge of Fundraising event: <b>Teresa Romero</b>	Principal's Signature: 
Company providing fundraising material: <b>Class of 2025</b>	
Purpose of Fundraiser: <b>TO Fundraise For Senior events such as banquet, outing, and graduation. TO <del>offset</del> offset student costs as the year progresses.</b>	
Method of Conducting Fundraiser: <b>The class of 2025 will host a March Madness bracket fundraiser where students/faculty would need to pay \$5 for entry and the winner would receive either (1) a portion of the pot (2) a free prom ticket, or (3) a snack shack credit. The prize is subject to change.</b>	
Date Fundraiser begins: <b>March 18</b>	Date Fundraiser Ends: <b>April 7</b>
Permission: <input checked="" type="radio"/> <b>Granted</b> <input type="radio"/> Denied <input type="radio"/> Granted w/Condition	
Comments:	
Signature of Superintendent: 	Date: <b>2/20/25</b>

Section:	<b>STUDENTS</b>	Definition:	POLICY
Title:	Solicitation in the Schools	Number:	5135
		Page:	3 of 3

Windsor Locks Board of Education  
Manual of Policies, Regulations, and Bylaws

Section:	STUDENTS	Definition:	POLICY
Title:	Solicitation in the Schools	Number:	5135
		Page:	1 of 3

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Adopted: February 1975  
Revised: January 2003  
Replaces:

The Windsor Locks Public Schools shall cooperate with school affiliated and service organizations that propose fund raising activities, which are deemed by the school administration to be beneficial to the students and/or the education program. Only those fund raising activities approved in advance by the Superintendent of Schools shall be permitted to take place on school grounds or in the community when the fund raising activity is school related. The following factors shall be considered in granting such approval.

- a) The proposed benefits to students, who either participate in or benefit from the proposed fund raising activity.
- b) Any potential adverse effects upon students, (i.e., pressure to contribute or potential embarrassment for not participating).
- c) Time limitations during the school day, including consideration of other fund raising activities also taking place.
- d) Potential for either positive or adverse effects upon the curriculum and courses of study.

The schools have a responsibility to safeguard students and parents from possible adverse aspects of fund raising plans. The Superintendent shall develop procedures for approval or rejection, and ongoing monitoring of all school solicitations, employing the following guidelines:

1. Activities which contribute to the welfare of children such as scholarships, recreational and educational activities are to be encouraged.
2. There shall be no cause for embarrassment to staff or students who cannot or do not choose to participate. All participation shall be voluntary.
3. No student shall be required to purchase material or incur any expense as a condition of participation in a curricular activity.
4. No student shall be required to purchase any material or incur any expense as a condition of participation in a fundraising activity.
5. The building administrator shall make provision for appropriate student opportunity to participate in a curricular activity through suitable school activity funds if a student is unable to participate due to lack of financial resources.
6. Interclass competition is to be discouraged.

7. No activity shall be conducted within a school building during the regular school day for which admission charges shall be made to the student body. No admission charge shall be permitted from any member of the student body during the school day.
8. School related and service organizations may communicate with parents regarding fundraising activities through pupil distribution of written announcements, which have been approved by the school administration.
9. All written or printed materials shall carry the name of the sponsor. The use of the name or endorsement of Board of Education shall not be used on any materials, without the specific consent of the Board.
10. No student or member of the teaching staff shall participate in or sponsor any gambling or lottery activity or any other game of chance, without the consent of the Board of Education.
11. Food sales at polling places on Election Day shall be permitted, subject to any requirements of State Law.

Reference: CGS §10-287 School Activity Funds

**POLICY EFFECTIVE AUGUST 2003**

**Windsor Locks Public Schools**

[www.wlps.org](http://www.wlps.org)

**Educational Leadership**

**Shawn Parkhurst**

**Superintendent of Schools 860-292-5000**

[sparkhurst@wlps.org](mailto:sparkhurst@wlps.org)

**Giovanna Testani, Principal**

North Street School 860-292-5027

[gtestani@wlps.org](mailto:gtestani@wlps.org)

**Monica Briggs, Principal**

South Elementary School 860-292-5021

[mbriggs@wlps.org](mailto:mbriggs@wlps.org)

**Matthew Warner, Principal, Christine Domler, Assistant Principal**

Windsor Locks Middle School 860-292-5012

[mwarner@wlps.org](mailto:mwarner@wlps.org) [cdomler@wlps.org](mailto:cdomler@wlps.org)

**Rebecca Bissonnette, Principal, Kristen Krupa, Assistant Principal**

Windsor Locks High School 860-292-5032

[rbissonnette@wlps.org](mailto:rbissonnette@wlps.org) [krupa@wlps.org](mailto:krupa@wlps.org)

\*\*\*\*\*

**Matt Sigall, President**

Windsor Locks Teachers' Association 860-292-5032

[msigall@wlps.org](mailto:msigall@wlps.org)

\*\*\*\*\*

**Central Office**

**Megan Parrette**

Director of STEAM Curriculum, Instruction, and Assessment

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**Robert Stacy**

Executive Director of Human Resources 860-292-5744

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**Joshua Robinson**

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**Rachel March**

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**Patricia Proctor**

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[pproctor@wlps.org](mailto:pproctor@wlps.org)