

RFP Food Service Management Company - Windsor Locks Public Schools
Questions from Bidders

1. Please provide the annual sales volume for vending and catering from September 2021 to present.

A. There is no vending income as we do not have vending machines in the cafeterias.

B. Catering revenue was:

Sep-21	\$ 344.51
Oct-21	\$ -
Nov-21	\$ 500.00
Dec-21	\$ -
Jan-22	\$ 1,427.32
Feb-22	\$ 101.42
Mar-22	\$ 417.50

C. Catering Revenue for FY 20-21 was \$ 2,002

2. Please provide a la carte sales and adult meals by school from September 2021 to present.

There were \$ 44.25 of ala carte sales at the High School only. The other 3 schools do not have ala carte available right now. Ala Carte will start again in Sept 2022 for all 4 schools.

**District wide there were \$ 4,393 in adult meal sales for the period Sept 2021- March 2022.
By school data not available.**

3. Please provide a copy your food service profit and loss or operating statement for the correlating time frame as claim reports. **QUESTION WITHDRAWN**

4. What is the District ISP all vendors should use? **See Exhibit A- It is listed as 43.92%**

5. Please provide the current a la carte price list for items approved for sale in school.
See menu and price list at the end of this document.

6. Are the current food service employees represented by a union? **YES** If so, please provide a copy of the most recent collective bargaining agreement. **Document uploaded to CT Source portal**

7. Does the High School have an open campus, senior privileges, or any other programs that allow students to leave campus during the school day? If so, what percentage of the school population is allowed to leave? **NO**

8. Are there any add on programs like summer lunch, elderly meals or parochial schools serviced by the food service program? If so, please provide the number of sites, meals and days served. **NO**

9. Please provide the meal equivalent rate to be used by all vendors. **4.058**

10. Is there any clerical support provided by the District?

No, but there is a part time clerical support position paid by the FSMS and charged to the Operating Statement.

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11. Are there any renovations or changes planned that vendors should factor into their proposal? **NO**

A La Carte menu and pricing				
BREAKFAST		Elementary		Middle/High
Milk	\$	0.50	\$	0.50
Water (8 oz)	\$	0.75	\$	0.75
Side Fruit	\$	0.50	\$	0.50
Cereal	\$	0.75	\$	0.75
Nutrigrain Bars		n/a	\$	1.00
Main entrée option (muffin, bagel)	\$	1.00	\$	1.50
LUNCH				
Milk	\$	0.50	\$	0.50
Water (8 oz)	\$	0.75	\$	0.75
Flavored water		n/a	\$	1.50
Side Fruit	\$	0.50	\$	0.50
Main entrée option (muffin, bagel)	\$	2.00		n/a
Main entrée		n/a	\$	2.00
Switch		n/a	\$	1.50
Juice (8 oz apple or orange)		n/a	\$	1.50
NAKED juice		n/a	\$	2.50
Polar seltzer - can		n/a	\$	1.00
Polar seltzer - bottle		n/a	\$	1.50
Chex mix, Goldfish, Cheez-its		n/a	\$	0.75
Nutrigrain bar		n/a	\$	1.00
Cookies - single		n/a	\$	0.50
Cookies (2 pack)		n/a	\$	1.00
Gluten free snacks		n/a	\$	2.50
Assorted parfaits		n/a	\$	2.00
Pizza slice		n/a	\$	2.00
Cheese/Hamburger		n/a	\$	2.00
Chicken sandwich		n/a	\$	2.00
Deli wrap/sandwich		n/a	\$	2.00

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