

WINDSOR LOCKS PUBLIC SCHOOLS



BOARD OF EDUCATION MEETING

Regular Meeting

September 10, 2020

6:00 p.m.

WLHS - Library Media Center

**Meeting Closed to the Public Due To
Social Distancing Guideline, however the
Public May Attend via Zoom**

[Please Click Here to Register to Attend Meeting](#)

Windsor Locks Board of Education

Patricia King, Chairwoman

Margaret Byrne, Vice Chairwoman

Jim McGowan

Dennis Gagnolati

Paige Latournes

Shawn Parkhurst

Superintendent of Schools

Christian Strickland

Assistant Superintendent of Schools

MISSION STATEMENT AND CORE BELIEFS

The WLPS will create and sustain a community of life-long learners where all students are engaged, empowered and expected to achieve at the highest levels and to become responsible, contributing citizens in an ever-changing, global society.

In order to achieve our mission our students will receive a world class education that:

- Challenges each student to meet and exceed high expectations through a stimulating, rigorous and challenging curriculum;
- Enables each student to think critically, work collaboratively, and display the confidence necessary to be successful in a diverse and complex society;
- Prepares each student to be an adaptable risk taker who is proud to invest in the future;
- Prepare each student to use all of the technological resources available to complete research, solve problems, and identify creative solutions;
- Develops individuals who are open-minded, respectful, and compassionate,
- Develops honest, interdependent, skilled future leaders and independent thinkers who will become the world's problem solvers;
- Enriches the skills and talents of each student to be inventive and ready to achieve a sustainable future;
- Invites the entire community to be involved in providing a well-rounded education; which
- Inspires each student to become an active member of our community, the nation, and the world.

Regular Meeting - Agenda
September 10, 2020
Windsor Locks Board of Education
WLHS LMC - 6:00 p.m.
Public May Attend Via Zoom

[To receive meeting information - please click here to register](#)

- Goal 1: Windsor Locks Public Schools will ensure that all students are engaged in their learning and challenged to achieve, grow, and demonstrate mastery.
- Goal 2: Windsor Locks Public Schools will use research-based leadership and best workplace practices to ensure achievement, growth and mastery for all.
- Goal 3: Windsor Locks Public Schools will support every student through a diverse network of caring adults.
- Goal 4: Windsor Locks Public Schools will provide a positive, equitable, safe and healthy climate for adults and students, to learn how to sustain and promote healthy living.

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Board of Education Communications
- II. Public Audience (only on Agenda Items)
 - A. *In Accordance with BOE Policy 9020 - The Windsor Locks Board of Education (Board) recognizes that communication is a continuous two-way process. The Board believes that it is important to keep the public informed about educational programs, and, in turn, that the community should have the opportunity to provide input.*
- III. Introduction of Student Board of Education Representatives
- IV. Approval of Minutes: **Vote Needed** p. 5 Exhibit IV
 - 8/13/20 Special Meeting
 - 8/18/20 Special Meeting
 - 8/20/20 Regular Meeting
 - 8/24/20 Special Meeting
 - 8/26/20 Special Meeting
- V. Personnel Report
 - A. Staffing Proposal:**Vote Possible** p. 28 Exhibit V A
- VI. Superintendent Report p. 30 Exhibit VI
- VII. Assistant Superintendent Report p. 32 Exhibit VII
- VIII. Committee Reports
 - A. Policy - Next Meeting 9/30/20
 - B. Curriculum - Next Meeting 9/10/20

C. Finance - Next Meeting 10/7/20

- FSC Meeting Minutes: **Vote Needed**

p. 33 Exhibit VIII C

IX. Opening of School Presentation

X. Request for WLHS Tennis Court Commemorative Recognition (Policy 7551): **Vote Possible**

p. 34 Exhibit X

XI. Windsor Locks Bandshell Discussion: **Vote Possible**

XII. Public Audience (General)

A. *In Accordance with BOE Policy 9020 - The Windsor Locks Board of Education (Board) recognizes that communication is a continuous two-way process. The Board believes that it is important to keep the public informed about educational programs, and in turn, that the community should have the opportunity to provide input*

XIII. Adjourn Meeting

For the Chairperson of the Board of Education
Shawn L. Parkhurst - Superintendent of Schools
Copy: Town Clerk - Please Post

EXHIBIT IV

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION

FROM: SHAWN PARKHURST, SUPERINTENDENT OF SCHOOLS

DATE: SEPTEMBER 10, 2020

RE: APPROVAL OF MINUTES

- August 13, 2020 - Special Meeting
- August 18, 2020 - Special Meeting
- August 20, 2020 - Regular Meeting
- August 24, 2020 - Special Meeting
- August 26, 2020 - Special Meeting

**Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096**

**MINUTES OF THE SPECIAL MEETING,
August 13, 2020 at 6:00 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present: P. King, M. Byrne, J. McGowan, D. Gragnolati and P. Latournes
Members Absent: None
Administrators: S. Parkhurst, C. Strickland, C. Bradshaw-Hill, S. Lee, R. Aldred,
D Prinstein, M. Briggs and C. Domler
Student Representatives: None
Students: Unknown
Staff: D. Bole, G. Weigert, B. Deming, S. Naylor, C. Triggs, and others
Others: 73 total participants
Press: None

I. Call to Order

Chairwoman Mrs. Patricia King called the Special Meeting to Order at 6:04 p.m.
held via Zoom

<https://zoom.us/j/98010212788?pwd=TERtdW9Mb2sxZGNpdDh1L1F4eFRIZz09>

Meeting ID: 980 1021 2788 Password: 957400

A. Roll Call for Quorum - All Board Members were present.

B. Pledge of Allegiance - All stood up and pledged allegiance to the flag.

C. Board of Education Communications

Vice-Chairwoman Ms. Margaret Byrne publicly thanked Mr. Steven Mills, Mr. Greg Weigert and all the custodial staff at Windsor Locks High School for accommodating everyone during the primary election held on Tuesday.

II. Public Audience (Only on Agenda Items) in Accordance with BOE Policy 9020

Ms. Donna Bole asked anyone who would like to make a public comment, please write the comment in the chat box and she will unmute the microphone.

Ms. Sandra Naylor, addressed the Board, she was speaking on behalf of the teachers at Windsor Locks Middle School. Everyone understands students need to continue their learning however, full in-person learning might not be right at this time. Since the pandemic began, we all have been told to social distance, not see friends and family and to wear masks. Keeping students social distant, wearing masks, in a classroom with no ventilation or a few fans, may not be safe. She

would hope the Board will consider a hybrid model so to engage classmates and move slowly to an in-person setting. She gave an example of how the health departments have had several stages in re-opening businesses such as restaurants, which slowly opened only for take-out and then outdoor dining to eventually indoor dining with only half capacity and tables six feet apart. She believes it makes sense for the schools to re-open the same way. It seems impossible to clean the buildings, hallways, bathrooms and other common areas every day when a full student body in the buildings, not to mention the transportation of the students. It will be difficult to teach lessons in a full classroom. The reason why Connecticut has been so successful with COVID is because everyone is following the CDC guidelines, wearing masks and social distancing and re-opening slowly with a Phase I, II and III. It may be best for all if not everyone will be attending in-person learning and she understands the demands are high on families who are struggling but she would hope the Board of Education would consider a hybrid model for the first month as safety should be the priority. She thanked the Board for their time and noted she was a member of the Windsor Locks Middle School staff.

Chairwoman Mrs. King asked Ms. Bole if there were any other comments. If there were, Ms. Bole could read them or if someone would like to speak, they could raise their hand.

Ms. Bole noted Ms. Wendy Foy agrees with Ms. Naylor she does not feel safe.

Ms. Bole noted a comment from Mr. Matt who wrote parents who have jobs, who will teach their kids.

Ms. Bole read a comment from Ms. Christina Long. If it is safe, why is the Board of Education Meeting not being held in-person.

Ms. Bole read a comment from Ms. Missy Passarelli. Once the Board of Education Meetings are in-person, then the schools should open.

Chairwoman Mrs. King remarked that the Board of Education has a scheduled retreat next week and that will be in-person.

Ms. Claudia Triggs, an art teacher at North Street School addressed the Board. All parents have been informed of cohorts but not how a specialist entering a classroom affects the integrity of the cohorts. The integrity of the cohort is protected only by the certain number of exposures and having specialists going into classrooms without cleaning in between is concerning. The CDC and State of Connecticut Health Departments are ensuring going to school is safe because of cohorts and students/teachers are all staying together and remain with each other only; however, specialists will be going from classroom to classroom and affect the integrity of those cohorts.

Ms. Bole read from a comment made by Wendy Foy. Much is the news is how can the schools go back in full force when there are so many unknowns. This is

concerning.

Ms. Gail Stegman, addressed the Board. She has concerns with what Ms. Triggs said about the art teacher going to class to class, teaching art. If she is exposed, she is exposing all those additional classrooms. Those children go on the bus home and expose everyone on the bus is exposed. Before you know it, over 200 people are exposed. This is going to be very hard and she sees too much risk. Children trust teachers, parents and grandparents and we must make sure it is safe to go back. She does not see it being safe and she has respect for the Board.

Ms. Bole had two more comments to read from, Ms. Beth Dupree wanted to know the specific number of cases that will push the district to go full remote and Matt wanted to know how many cases were recorded in town.

Mr. Shawn Parkhurst, Superintendent of Schools, commented that he respects everyone's concern. He noted that late this afternoon, a decision regarding a full remote school was decided by a three-panel commission, a representative from the Governor's office and two representatives from the public health offices. A two-thirds vote would have to be attained to have a full remote school which will be difficult. He asked Lisa, Nurse Supervisor, to discuss all the preparations her staff and the custodial staff have done and will be doing to make the schools a safe place. She spoke about mask wearing, handwashing and cohorts. She encouraged anyone to reach out to her or her staff if they have any concerns or need support during the re-opening.

III. Approval of Minutes

- A. July 16, 2020 – Regular Meeting**
- B. July 23, 2020 – Special Meeting**

It was **MOVED** (Byrne) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education approve the July 15, 2020 Regular Meeting Minutes and the July 23, 2020 Special Meetings Minutes, as presented.

IV. Personnel Report

A. Resignation

Ms. Sheri Lee, Human Resource Director addressed the Board. Ms. Lee announced a Language Arts Teacher at the Middle School has resigned effective June 30, 2020. At the time of her resignation, Ms. Plante will have served the students of Windsor Locks for one (1) year

It was **MOVED** (Byrne) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education accepts Ms. Plante's resignation, effective June 30, 2020 and offer her our appreciation for all of her efforts on behalf of the

students of the Windsor Locks Public Schools.

B. Staffing Update for 2020-2021

Ms. Sheri Lee, Human Resource Director, addressed the Board. She noted there are two new hires, two fourth grade teachers at South Elementary School. Her department is waiting on the return of the paperwork.

V. Superintendent Report

Mr. Shawn Parkhurst, Superintendent of Schools, addressed the Board. He first began by thanking everyone who has been involved in the re-opening planning. He announced the district has begun installing technology in the classrooms at the high school. The technology will begin to be installed at the middle school next week. He has also been compiling of additional costs associated with re-opening to report to the Board of Finance. He mentioned Mr. Christian Strickland, Assistant Superintendent and Board Member Mr. Jim McGowan met to discuss race in the schools and community and the upcoming student coordination panel in September. The district is continuing social and emotional well-being of the staff by working with Marc Brackett, Ph.D., will be speaking on August 28 as part of the districtwide professional development. Finally, he participated in first and second round of interviews for the Business Manager position.

VI. Assistant Superintendent's Report

Mr. Christian Strickland, Assistant Superintendent, addressed the Board. Mr. Strickland has been assisting the Superintendent with the re-opening plan. He has been working with the Teaching and Learning Subcommittee working on Unit 1 overviews to outline instruction during the opening of school. He has been assisting the Superintendent in planning the professional development schedule for staff and faculty. He has been working with the staff to outline presentation opportunities related to technology and social and emotional wellness for students and staff. He also mentioned meeting with Board Member Mr. Jim McGowan and Mr. Parkhurst to discuss race relations in the district and community. It has been very busy these past few weeks!

VII. Committee Reports

A. Approval of Minutes

- 1. July 21, 2020 Policy Committee Meeting Minutes**
- 2. August 6, 2020 Curriculum Committee Meeting Minutes**

It was **MOVED** (Byrne) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education approve the July 21, 2020 Policy Committee Minutes and August 6, 2020 Curriculum Committee Meeting Minutes as presented.

B. Policy – Second Read and Approval

1. NEW 5145.5/ 4118.112/4218.112 Sexual Harassment Policy (Title IX)

It was **MOVED** (Byrne) and **SECONDED** (Latournes) that the Board of Education accepts the new policy for Sexual Harassment Policy as presented for discussion.

A discussion was held. Vice-Chairwoman Ms. Byrne questioned the decision maker, as it was left blank and asked if the Assistant Superintendent should be listed. Mr. Parkhurst agreed and indicated the change would be made.

Ms. Byrne amended her motion as follows:

It was **MOVED** (Byrne) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education accepts the new policy for Sexual Harassment Policy as amended.

2. NEW 4118.237(a), 4218.237, 5141.8 Face Masks/Coverings

It was **MOVED** (Byrne) and **SECONDED** (Latournes) that the Board of Education accepts the new policy for Face Masks/Coverings Policy as presented for discussion.

A discussion was held. Vice-Chairwoman Ms. Byrne noted that the violation portion of the policy is still in two paragraphs and thought it would be merged. Mr. Parkhurst indicated they will be connected.

Ms. Byrne amended her motion as follows:

It was **MOVED** (Byrne) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education accepts the new policy for Face Masks/Coverings Policy as amended.

3. NEW 6172.6 Distance Learning Policy

It was **MOVED** (Byrne) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education accepts the new policy for Distance Learning as presented.

4. REVISED (based on new requirements) 3501 Health & Wellness Policy

It was **MOVED** (Byrne) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education accepts the revisions Health & Wellness Policy as presented.

5. REVISED 5113 (a), 5113.2 Attendance, Excused Absences, Truancy Policy

It was **MOVED** (Byrne) and **SECONDED** (Latournes) that the Board of Education accepts the revised policy for Attendance, Excused Absences, Truancy Policy as presented for discussion.

A discussion was held. A change of wording from “if attended remotely in attendance” to “attending remotely”.

It was **MOVED** (Byrne) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education accepts the revised policy for Attendance, Excused Absences, Truancy Policy as amended.

C. Curriculum – August 6, 2020 Meeting Recap

Board Member Ms. Paige Latournes commented that she met with Board Member Mr. Jim McGowan and Mr. Strickland for their first meeting. She felt it was a great meeting that shared Unit I and all work that went into developing Unit I. Discussions of how the district plans to bridge the gap for the students who may have lost the standards since the school closure. Mr. Strickland also shared the professional development which is being planned for the opening of school as well as discussing the policies relating to textbooks and digital textbooks.

D. Finance – meeting scheduled for August 17, 2020

VIII. 2020-2021 School Calendar Update & Revision

Mr. Parkhurst commented that at the last the Board of Education meeting, the Board approved a revised calendar. In reviewing the calendar, one additional student day is required in order to meet the 177 required student days. The recommended revision is to change Friday, February 12, 2021 from a no student/staff day to an early release day for students and staff to meet the 177 required student days for the 2020-2021 school year.

A brief discussion was held.

It was **MOVED** (Latournes) and **SECONDED** (McGowan) and **PASSED** (U) that the Board of Education approves the recommended changes to the 2020-2021 School Calendar as presented.

IX. Re-Opening Our Schools Update

Mr. Parkhurst gave the Board an update on the state re-opening plan implementation along with the data from the family surveys and the next steps the district is taking as we get closer to re-opening. The entire re-opening plan has been uploaded to the district’s website. Each school has a plan which is listed on

their school's webpage for families and staff to review. The Board does not have to take any action as there has not been any modifications to the of plan that was presented and approved by the Board. The camera system is nearly complete at the high school and will begin installing those cameras at the middle school. Administrators have tested the cameras. The PPEs have been delivered and one day of professional development will be used for training and the use of PPEs. The buildings are being prepped by the custodial staff and the district is getting closer to re-opening the schools, but it has been a very long process. Seven days of professional development is scheduled for staff before the first day of school. A session has been scheduled for staff to learn about the new classroom technology in each building. He thanked Mr. Stickland for all scheduling and coordination of the program. Mr. Parkhurst wanted to give a shout-out to Mr. Andrew Goodwin for all his assistance in getting those classrooms ready. The first week of school, the student's devices will be handed out and a grant from the Hartford Foundation for Public Giving has enabled the district to put several internet hotspots throughout the town for students and families who do not have internet access. The data from the survey is being analyzed and at the time of the meeting approximately 20% of students in all schools will be learning remotely. They are looking to keep classroom sizes mostly in the range of 10-16 students to allowing physical distancing. He showed a chart of what districts are doing around the state, 40% of those districts are full in-person attendance while 60% of the districts are doing a hybrid approaching which vary from 2 days in-person and shorter days. The staff survey shows that many staff members are showing concerns about returning to school. Ms. Sheri Lee explained the Family First Relief Act and how it affects the staff. If they have to be quarantined or have symptoms, they are to use 80 hours of sick leave. The following 2 weeks they would receive 2/3rds of their pay up to 10 weeks. Many staff are having issues with childcare, 39 staff members have currently met with Ms. Lee and 36% of those staff members are unable to return due to childcare issues. There are three options for staff members, find childcare elsewhere, unpaid leave for one year or community childcare for Grades K-7. For the district to provide childcare, it would cost \$31 per day, the hours would be 7:00 a.m. to 4:00 p.m., Monday through Friday and it would be staffed two people at each site. The administrators will make space for the childcare in their buildings. Staff will have to commit to the childcare by August 19. At the next Board meeting, she will be able to give the Board an update on the numbers.

A lengthy discussion was held discussing the staffing for the childcare. Those positions would be under 30 hours per week, no benefits and unaffiliated. Concerns about finding people to fill those positions as they are temporary. Ms. Lee seemed confident in finding qualified people within the town.

It was **MOVED** (Byrnes) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education take on efforts to provide school age childcare at a cost of \$31.00 per day, 7:00 a.m. to 4:00 p.m. and move forward on staffing once the number of sites that are needed is figured out as a cost neutral with employees to follow guidelines with the use of masks and hand sanitizers and to commit to staff after the participation commitment is received on August 19, 2020.

X. Discussion of Town Insurance Proposal

Chairwoman Mrs. Patricia King announce the Mr. Chris Kervick, the First Selectman, has suggested the town give rebates to employees with the excess savings from the insurance. Mr. Parkhurst noted that he is proposing the town and Board of Education employees sign a joint letter for the decrease in insurance for one year. He asked Ms. Bradshaw-Hill and Ms. Lee to speak about this program. They noted their concerns that there could be a 10% increase next year or even high as 33% next year and giving some relief now could hurt the Board of Education employees in the long run. They noted most recently when negotiations with bargaining units, the Board of Education has passed on some of the cost of insurance to the staff, although on the town side, they have not.

A lengthy discussion took place and it was the consensus the Board should schedule a joint meeting with the Board of Selectmen, Board of Education and Board of Finance to discuss the insurance.

XI. Discussion of Request from Board of Finance

Chairwoman Mrs. King commented that she has received a request from the Chairman of the Board of Finance if a custodian from the Board of Education staff could be transferred to the Department of Public Works as the town is spending too much money on services such as electrical and HVAC as the Board of Education has someone on staff who does carry those licenses. They are asking if the Board will collaborate with the town to transfer that person to the Department of Public Works. She was brought this to the Board for discussion.

A discussion was held and all Board members were against this idea as that custodian is an employee of the Board of Education and the Board did not have the authority to transfer people to different departments.

It was **MOVED** (Byrnes) and **SECONDED** (McGowan) and **PASSED** (U) that the Board of Education does not agree to transfer members of the custodial staff to the town Department of Public Works.

XII. Public Audience

Ms. Claudia Triggs addressed the Board. She wanted to thank everyone for their dedication of making the situation better for everyone, she thanked the Board for volunteering their time.

XIII. EXECUTIVE SESSION:

It was **MOVED** (Byrne) and **SECONDED** (Gragnotati) and **PASSED** (U) that the Board of Education To adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-225(a) for the following purposes as allowed by Section 1-200(6), that is:

- Discussion of Collective Bargaining Unit Negotiations

That in attendance in the Executive Session shall be limited to:

- Members of the Board of Education
- Superintendent of Schools
- Assistant Superintendent of Schools
- Director of Human Resources
- Business Manager

The Board entered into executive session at 7:33 p.m.

It was **MOVED** (Byrne) and **SECONDED** (Gragnolati) and **PASSED** (U) that the Board of Education terminates Executive Session and reconvenes into public session at 7:55 p.m.

XIV. EXECUTIVE SESSION:

It was **MOVED** (Byrne) and **SECONDED** (McGowan) and **PASSED** (U) that the Board of Education To adjourn the meeting to executive session as permitted by Connecticut General Statutes Section 1-225(a) for the following purposes as allowed by Section 1-200(6), that is:

- Discussion of Business Manager Position

That in attendance in the Executive Session shall be limited to:

- Members of the Board of Education
- Superintendent of Schools
- Assistant Superintendent of Schools
- Director of Human Resources

The Board entered into executive session at 7:55 p.m.

It was **MOVED** (Byrne) and **SECONDED** (Gragnolati) and **PASSED** (U) that the Board of Education terminates Executive Session and reconvenes into public session at 8:02 p.m.

XV. Adjournment

It was **MOVED** (Gragnolati) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education adjourns the Special Meeting of August 13, 2020 at 8:02 p.m.

Respectfully submitted,

Denise M. Piotrowicz
Recording Secretary

**Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096**

**MINUTES OF THE SPECIAL MEETING,
August 18, 2020 at 3:00 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present:	P. King, M. Byrne, J. McGowan, D. Gragnolati and P. Latournes
Members Absent:	None
Administrators:	S. Parkhurst, C. Strickland, S. Lee
Staff:	D. Bole, G. Weigert
Others:	None
Press:	None

- I. Call to Order – Chairwoman Mrs. Patricia King called the Special Meeting to Order at 3:00p.m. Video Access was provided to the public via Zoom.
 - a. Roll Call for Quorum - All Board Members were present.
 - b. Pledge of Allegiance
 - c. Board of Education Communication – None
- II. Appointment of Business Manager – Ms. Sheri Lee discussed the Business Manager Position and presented the search committee’s candidate, Mr. David Solin, for appointment by the Board of Education. The Board of Education moved to appoint Mr. David Solin to the position of Business Manager (Byrne), 2nd (McGowan) and passed (All). Mr. Solin will be present at the next meeting of the Board of Education.
- III. The results of the Instructional Staff Survey were discussed for Windsor Locks High School, Windsor Locks Middle School, South Elementary School, North Street School, and the Special Education Department. Mr. Parkhurst discussed the Administrative Action Plans which will address the concerns outlined in the surveys.
- IV. Mr. Parkhurst and Mr. Strickland discussed the status of the School Reopening Plan, and updated the board on the progress of the steps being taken to provide for a healthy, safe and full return to school by our students.
- V. Community Strategic Design Process - Discussion Tabled
- VI. Race Discussion and Action Planning - Mr. Parkhurst shared what has been done to date and next steps which include a community forum coordinated by a WLPS student scheduled for 9/17.
- VII. Board of Education Meetings & Workshop Topics 20-21 were discussed and the Board wished to address the following topics:
 - o Home Visits
 - o Race and Equity
 - o Policies surrounding Discipline - community interpretations
 - o Behavior and Discipline
 - o Assessments for In-person and Remote learning

- Assessment Monitoring; to also include:
 - 1. SAT Testing
 - 2. PSAT Testing
 - Vision of the Graduate
 - Standards for Graduation
 - Capstone Mandate
 - Pushing Academic Rigor
 - Academic Culture
- VIII. The 20-21 Administrative Calendar of Events & Meeting Structures was reviewed and discussed
- IX. Public Audience – None
- X. Adjourn Meeting: It was Moved (McGowan), 2nd (Latournes) and Passed (All) to adjourn meeting at 5:45 p.m.

Respectfully submitted

D Bole, Acting Recording Secretary

**Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096**

MINUTES OF THE REGULAR MEETING,

August 20, 2020 at 6:00 p.m.

These minutes are not official until approved at a subsequent meeting.

Members Present: P. King, M. Byrne, J. McGowan, D. Gragnolati and P. Latournes
Members Absent: None
Administrators: S. Parkhurst, C. Strickland, S. Lee, R. Aldred, D. Prinstein, M. Briggs and C. Domler
Student Representatives: None
Students: Unknown
Staff: D. Bole, G. Weigert, B. Deming, S. Naylor, C. Triggs, D. Solin and others
Others: 73 total participants
Press: None

I. Call to Order

Chairwoman Mrs. Patricia King called the Special Meeting to Order at 6:11 p.m. held via Zoom

<https://zoom.us/j/98010212788?pwd=TERtdW9Mb2sxZGNpdDh1L1F4eFRIZz09>

Meeting ID: 980 1021 2788 Password: 957400

A. Roll Call for Quorum - All Board Members were present.

B. Pledge of Allegiance - All stood up and pledged allegiance to the flag.

C. Board of Education Communications

Vice-Chairwoman Ms. Margaret Byrne noted she attended a finance subcommittee meeting and will recap that meeting later in the meeting. She also talked about the MOU which will also be discussed later in the meeting.

Chairwoman Mrs. Patricia King discussed that she attended a Board of Education Chair meeting and she learned that the State will be receiving \$20 Million Dollars for transportation, PPE and cleaning supplies and another \$50 Million Dollars for free and reduce lunch program. This money is coming from the federal government in response to the COVID crisis. She noted that everyone is awaiting CIAC's decision regarding fall sports. There were also

discussions about hybrid, in-person and remote learning this fall. She noted New Haven district is going fully remote as they do not have enough room in the building to socially distant students.

II. Public Audience (Only on Agenda Items) in Accordance with BOE Policy 9020

Ms. Donna Bole asked anyone who would like to make a public comment, please write the comment in the chat box and she will unmute the microphone.

None.

III. Approval of Minutes

A. August 10, 2020 S Meeting

It was **MOVED** (Byrne) and **SECONDED** (Gragnolati) and **PASSED** (U) that the Board of Education approve the August 10, 2020 Special Meeting Minutes, as presented.

IV. Personnel Report

A. Certified Staff New Hires for 2020-2021ion

Ms. Sheri Lee, Human Resource Director addressed the Board. Ms. Lee announced a eleven new hirers are listed; however, as of today there are two additional, making the total new hires at thirteen.

B. New Employee Orientation Plans 2020

Ms. Lee noted the new employee orientation is scheduled to begin on Monday and will go for two days. Historically, it was only one day, but due to the feedback of new hirers of the past, it was suggested having a two-day session. Mr. Parkhurst added the orientation will try to give new hires an opportunity to understand the all aspects of the district and the families they will serve. He thanked Ms. Monica Briggs for her assistance in developing sessions.

C. Introduction of Business Manager

Mr. Parkhurst thanked Ms. Charmaine Bradshaw-Hill, the outgoing Business Manager for all her hard work and wished her well at her new position which she will begin tomorrow. Mr. Parkhurst introduced to the Board, Mr. David Solin as the new Business Manager beginning on August 31, 2020. For the past two years, Mr. Solin was the Business Manager for Region No. 11. He formally welcomed Mr. Solin to the district. Mr. Solin addressed the Board

and thanked him for the opportunity to serve the district.

V. Committee Reports

A. Policy – Next Meeting 09/30/20

B. Curriculum – Next Meeting 09/10/20

C. Finance – Recap of 08/17/2020 Meeting

The finance sub-committee met, and it gave the committee the opportunity to say goodbye to Ms. Charmaine Bradshaw-Hill in-person and to say thank you for her years of service. A finance spreadsheet was discussed and showed the year-end figures, however, not yet finalized. There will be some funds that will be returned to the town, but not much.

VI. Re-Opening Our Schools Update

Mr. Parkhurst indicated there was not much to update the Board. Many staff members have been returning to their classrooms preparing for the first day of school. It has been great to see life come back to our schools. Staff will be formally returning to the schools on Wednesday, August 26, 2020. The convocation will be live streamed if anyone would like to observe. The district has been moving forward on creating childcare for staff members. No formal decisions have been made as they are waiting on updated numbers before they can move forward.

VII. Discussion of WLTA MOUs

Chairwoman Mrs. King commented she had attended two meetings with Mr. Parkhurst, Mr. Strickland and Ms. Lee discussing the draft of the MOU. The document has been sent to all Board Member for their review and it needs to be discussed and voted upon. Vice-Chair Ms. Byrne remarked she did not have time to review the entire document and would like some time to review it before voting on it. It was the consensus the Board needed more time to review the document and suggested they have a non-meeting discussing and a special meeting on Monday, August 24, 2020 at 5:00 p.m. and 6:30 p.m. respectively.

Vice-Chair Ms. Byrne quickly mentioned the recent Board of Education Retreat that took place last week which was very different than normal with all of the COVID restrictions; however, it was nice getting together in-person for the first time in many months. She would like to have on the agenda for a future meeting on how to conduct an in-person meeting during the COVID restrictions. It could be difficult having the general public attending and trying to keep social distant.

Chairwoman Mrs. King indicated she attended a meeting with the Board of Selectmen, Board of Finance and Department of Public Works discussing Board of Education personnel being transferred to the Department of Public Works. It was suggested to hire a consultant to do a study to understand the ramifications of making such a move. Vice-Chair Ms. Byrne was against such a study

indicating the bargaining units would have to be agreeable to such a personnel change, attorneys would have to be involved before any decision could be made. She feels that it is a waste of money to spend on a study when it is not up to the Board to transfer employees to different departments within the town. Before any type of study to be done, the bargaining units should be consulted along with employees to see if there is any interest in such a transfer.

VIII. Public Audience

None.

IX. Adjournment

It was **MOVED** (Gragnotati) and **SECONDED** (Latournes) and **PASSED** (U) that the Board of Education adjourns the Regular Meeting of August 20, 2020 at 6:42 p.m.

Respectfully submitted,

Denise M. Piotrowicz

Recording Secretary

**Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096**

**MINUTES OF THE SPECIAL MEETING,
August 24, 2020 at 6:30 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present: P. King, M. Byrne, J. McGowan, D. Gragnolati and P. Latournes
Members Absent: None
Administrators: S. Parkhurst, C. Strickland, S. Lee, R. Aldred, D. Prinstein, M. Briggs, J. Robinson, J. Ferreira and C. Domler
Student Representatives: None
Students: Unknown
Staff: D. Bole, G. Weigert, B. Deming, M. Sigall, and others
Others: 33 total participants
Press: None

I. Call to Order

Chairwoman Mrs. Patricia King called the Special Meeting to Order at 6:30 p.m. held via Zoom

<https://zoom.us/j/98010212788?pwd=TERtdW9Mb2sxZGNpdDh1L1F4eFRIZz09>

Meeting ID: 980 1021 2788

Chairwoman Mrs. King asked for a moment of silence in remembrance of Mr. Steven Wandzy, a mathematics teacher and tennis coach at Windsor Locks High School. He passed away this past weekend unexpectedly. Hearts are heavy as he was a well-liked teacher.

A. Roll Call for Quorum

All Board Members were present other than Mr. Dennis Gragnolati, but he was in attendance shortly thereafter.

B. Pledge of Allegiance

All stood up and pledged allegiance to the flag.

C. Board of Education Communications

None.

II. Public Audience (Only on Agenda Items) in Accordance with BOE Policy 9020

Ms. Donna Bole asked anyone who would like to make a public comment, please write the comment in the chat box and she will unmute the microphone.

None.

III. Discussion of WLTA MOU

Board Member Mr. Dennis Gragnolati entered the meeting at 6:32 p.m.

Chairwoman Mrs. King commented that she attended a nonmeeting to discuss the MOU and she asked if there was a motion.

It was **MOVED** (Byrne) and **SECONDED** (McGowan) that the Board of Education does not accept the MOU for discussion.

Vice-Chair Ms. Byrne commented the Board of Education had a nonmeeting to review the MOU. The Board is committed to the safety of all faculty and staff following the guidelines from the CDC and Governor's office. In reviewing the MOU, it is believed all concerns have been addressed in the exciting contract. The Board does not believe or able to make an agreement in terms of safety for all parties involved.

No further discussion was held.

It was **MOVED** (Byrne) and **SECONDED** (McGowan) and **PASSED** (U) that the Board of Education does not accept the MOU.

IV. Adjournment

It was **MOVED** (Gragnolati) and **SECONDED** (Byrne) and **PASSED** (U) that the Board of Education adjourns the Special Meeting of August 24, 2020 at 6:35 p.m.

Respectfully submitted,

Denise M. Piotrowicz

Recording Secretary

**Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096**

**MINUTES OF THE SPECIAL MEETING,
August 26, 2020 at 4:00 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present: P. King, M. Byrne, J. McGowan and D. Gragnolati
Members Absent: P. Latournes
Administrators: S. Parkhurst, C. Strickland, S. Lee, R. Aldred, D. Prinstein,
M. Briggs, J. Robinson, J. Ferreira and C. Domler
Student Representatives: None
Students: Unknown
Staff: D. Bole, G. Weigert, J. Cutler, L. Quagliaroli, M. Sigall, and
others
Others: 33 total participants
Press: None

I. Call to Order

Chairwoman Mrs. Patricia King called the Special Meeting to Order at 6:30 p.m. held via Zoom <https://zoom.us/j/98010212788?pwd=TERtdW9Mb2sxZGNpdDh1L1F4eFRIZz09>

Meeting ID: 980 1021 2788

Chairwoman Mrs. King asked for a moment of silence in remembrance of Mr. Steven Wandzy, a mathematics teacher and tennis coach at Windsor Locks High School. He passed away this past weekend unexpectedly. Hearts are heavy as he was a well-liked teacher.

A. Roll Call for Quorum

All Board Members were present other than Ms. Paige Latournes.

B. Pledge of Allegiance

All stood up and pledged allegiance to the flag.

C. Board of Education Communications

Vice-Chair Ms. Byrne commented about the convocation as it was very different than other years and she appreciated the changes.

Chairwoman Mrs. King also remarked about the convocation and noted it was the best one she has attended in over 20 years. It was perfect for the times that we are experiencing, every emotion was felt. She congratulated Mr. Parkhurst for such a great event.

II. Public Audience (Only on Agenda Items) in Accordance with BOE Policy 9020

Ms. Donna Bole asked anyone who would like to make a public comment, please write the comment in the chat box and she will unmute the microphone.

None.

III. WLPS 20-21 Re-Opening Plan

Mr. Shawn Parkhurst, Superintendent of Schools, addressed the Board. He stated as most people are aware, the district has had an active Steering Committee which met every Monday to discuss the re-opening of schools. Representatives from the Board, administration, teacher's union and Department of Public Health closely monitored the enrollment numbers for students remote learning and in-person full time. Recently, they looked deeper into the survey data, and it was discovered that over 90% of middle school students (97%) and high school students (93%) were planning on returning in-person full time. Due to the data and the challenges of keeping students socially distant in the classroom, it is the decision of the Steering Committee to recommend a hybrid model for the middle school and high school. The students will identify with cohorts of gold (A-L) and maroon (M-Z). The first week will be gold will be in-person Tuesday, September 8 and Thursday, September 10 and maroon will be in-person Wednesday, September 9 and Friday, September 11. The thought is that the everyone will experience the first day of school during the first week. The following weeks will be alternated between gold and maroon, one week in-person, the other week remote learning. This will continue as the Steering Committee investigates bigger spaces for classrooms and have weekly discussions with the Health Department and State of Connecticut Department of Education following their guidelines. The enrollment numbers along with staffing will be monitored through the month of September. More staffing may be needed if space becomes available for additional classrooms. He noted that the Board of Finance have been made aware of potential additional costs. He will report back to the Board on their regular meeting on September 10, 2020 as to the enrollment numbers. He recommended a hybrid model for the middle school and high school for the re-opening of 20-21 school year.

It was **MOVED** (Byrne) and **SECONDED** (McGowan) and **PASSED** (U) that the Board of Education accepts the recommendations of the Steering Committee of changing the re-opening of the middle school and high school to the hybrid model discussed for discussion.

Chairwoman Mrs. King remarked she has heard loud and clear that larger space between students if all students were to return and the decision by the Steering Committee to go hybrid at the middle school and high school may be needed due to the high enrollment numbers. Board Member Mr. McGowan raised concerns about sixth grade students being home alone. Mr. Prinstein commented that it depends on the child if they are mature enough to stay home alone, some eighth graders are as mature as some sixth graders. Families have other alternatives, having their children remote learning only. Vice-Chair Ms. Byrne commented the

reason for the change to hybrid is because of the capacity issues and not due to the spreading of the virus. She would like to see additional space for more classrooms, if possible.

A brief discussion continued.

It was **MOVED** (Byrne) and **SECONDED** (McGowan) and **PASSED** (U) that the Board of Education accepts the recommendations of the Steering Committee of changing the re-opening of the middle school and high school to the hybrid model discussed.

Mr. Parkhurst indicated he would send out communications to families and staff after the meeting. Ms. Byrne requested if a report came be given about ideas of where classes can be held and spaces that can be used such as café, gyms, auditorium, and other spaces. Mr. Parkhurst will have a report at the next meeting on September 10.

IV. SUSI Funding

Mr. Parkhurst announced the SISU program is development is underway. Mr. Josh Robinson, Special Services Program Coordinator, has been working on the space for the program over the last two days and there have been many improvements to the space thus far. Mr. Robinson addressed the Board. He noted the walls have been framed and drywall has been put up as they are now waiting for the HVAC and doors to be installed. He is seeking \$61,000 in order to start the HVAC. The funds were already budgeted in advance and he has consulted with Mr. Steve Mills to assist with the contractor for HVAC, Air Temp Mechanical so they can move forward. It is hoped to have the work done in October or November.

It was **MOVED** (Byrne) and **SECONDED** (Gragnolati) and **PASSED** (U) that the Board of Education approves the expenditure of \$61,500 for HVAC installation for the SISU program held at South Street School.

Vice-Chair Ms. Byrne inquired as to what had transpired at the Board of Finance meeting. Mr. Parkhurst had presented expenses of \$157,000 for additional housekeepers in the district. The Board of Finance took all the information and noted they will discuss it at their next meeting. He was told that the Board of Finance appreciated how organized his information and numbers were on the spreadsheet. Mr. Parkhurst also explained the reallocating of the State of Connecticut grant monies as was requested. He also advised the Board of Education might have additional costs for staffing. It was asked if the cost of transportation will be increasing and Mr. Parkhurst does not believe it will as he recently had a meeting with the bus company.

V. Adjournment

It was **MOVED** (Byrne) and **SECONDED** (Gragnotati) and **PASSED** (U) that the Board of Education adjourns the Special Meeting of August 26, 2020 at 4:24 p.m.

Respectfully submitted,

Denise M. Piotrowicz

Recording Secretary

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHAWN PARKHURST, SUPERINTENDENT
DATE: SEPTEMBER 10, 2020
RE: STAFFING PROPOSAL

Rationale:

With the extension of the Executive Order in place through February 2020 and the district goal to return all students to full-in person learning, this proposal outlines the need for additional staffing to maintain adequate health and safety physical distancing measures outlined in our Board of Education approved Reopening Plan.

Need:

The current course enrollment at WLHS has 25% of the courses over capacity in alignment with our health and safety measures outlined in our Reopening Plan. The current class enrollment at WLMS has 11% of the classes over capacity in alignment with our health and safety physical distancing measures outlined in our Reopening Plan.

The district is requesting additional staffing for **one-year only** positions in the following areas to provide adequate distancing and ensure the health and safety of all students and staff.

In reviewing the 20-21 teacher contract and salary schedule, this proposal accommodates for hiring up to Step 3 at WLHS and WLMS. At this time we are not currently requesting any additional staffing at the elementary level.

Please see the proposal on the next page.

School	Content Area	Tentative Space to Reconfigure	Cost with benefits
WLHS	English 1.0	Rm. 203	\$65,226
	Mathematics 1.0	Rm. 227	\$65,226
	Science 1.0	Rm. 84	\$65,226
	Social Studies 1.0	Humanities Lab	\$65,226
WLMS	English 1.0	Rm. 112	\$65,226
	Mathematics 1.0	Rm. 112A	\$65,226
	Science 1.0	Room 114	\$65,226
	Social Studies 1.0	Rm. 102 (current vocal music room) OR Cafeteria (current student breakfast/lunch room)	\$65,226
Total Proposed Additional Staffing Cost			\$521,808
New Hire 20-21 Staffing Savings			(\$155,000)
Requested Increased Staffing Costs minus New Hire Savings			\$366,808

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: SHAWN PARKHURST, SUPERINTENDENT
DATE: SEPTEMBER 10, 2020
RE: SUPERINTENDENT'S REPORT

School Reopening Efforts

- Collaborated with Smyth Bus on bus routes and transportation with regards to Reopening our Schools
- Welcomed 15 new staff members to the district with a two day orientation focusing on culture and climate, district goals and vision, equity integrated into some need to know topics
- Trained, in collaboration with Assistant Superintendent Christian Strickland, teachers who led the training of our new technology classroom camera and microphone system
- Welcomed back our staff to *Ride the Wave* themed Convocation
- Visited each of our schools each day during the opening 7 days of Professional Development
- Maintained close communication with our District Steering Committee which continues to meet weekly
- Provided ongoing communication and updates to families including the hybrid reopening for WLMS and WLHS and our grab and go meal service for all learners
- Collaborated with Food Service Director, Christie Palmer, to ensure that all students will be provided with free breakfast and lunch
- Visited WLHS Freshman Orientation tours led in small groups by upper classroom
- Visited WLMS Grade 6 Orientation tours led in small groups
- Reviewed the newly configured elementary classrooms and new desks to ensure adequate spacing for a safe return for students
- Collaborated with Andrew Goodwin, IT Director, for deployment of devices in a staggered approach to support learners
- Met with Nursing Supervisor several times to fine tune safety and health protocols and then provided that to all staff
- Alliance Grant was approved by CSDE to support reopening efforts

Additional Meetings and Professional Development

- ❑ Virtually attended Windsor Locks Board of Finance Meeting on August 25th in regards to necessary additional spending for the reopening of schools
- ❑ Welcomed new business manager, David Solin, to the district on his first official day, August 31, 2020
- ❑ Continued participation in weekly state-wide Superintendent and Health Department meetings each Tuesday to monitor Covid-19 updates
- ❑ Collaborated with Jessica Lavorgna on continued partnership and meetings with Hartford Foundation for Public Giving
- ❑ Met with Leadership to ensure we are ready to open and answer any pressing questions or concerns on Friday, September 4, 2020
- ❑ Attend mandatory district-wide training on Sexual Harassment in alignment with our new revised policy

Community Outreach

- ❑ Attended and supported the Wandzy family at the recent wake held at Windsor Locks High School on Sunday, August 30, 2020
- ❑ Attended the Selectmen's meeting to engage in conversations related to Health Insurance costs
- ❑ Publicized the annual Dollars for Scholars Mum Sale in Dexter Plaza which will be held each weekend in September
- ❑ Update and launched the new and improved Windsor Locks Public Schools website
- ❑ Provided reopening update as requested to the Journal Inquirer

MEMORANDUM TO: MEMBERS OF THE BOARD OF EDUCATION
FROM: CHRISTIAN STRICKLAND, ASSISTANT SUPERINTENDENT
DATE: SEPTEMBER 10, 2020
RE: ASSISTANT SUPERINTENDENT'S REPORT

School Reopening Efforts

- ❑ Supported Superintendent Parkhurst on August 18th, in training efforts for staff presenters on the district's web camera and microphone system.
- ❑ Presented to 15 new teachers during the district's New Teacher Orientation on August 24th and August 25th. Presentation topics included Social and Emotional Learning, the district's opening professional development schedule, CSDE Sensible Assessment Practices, and the teacher evaluation system.
- ❑ Provided welcome address to staff at Convocation 2020
- ❑ Collaborated with district and building administrators to carry out the 7-Day Windsor Locks professional development schedule between August 26 and September 3. The seven days focused on providing support and professional development on social and emotional learning, technology, and required safety and health procedures as well as providing time for teachers to set-up their physical classrooms and digital learning platforms.
- ❑ Presented voluntary staff professional development opportunities on the *CT Learning Hub* on August 31 and September 2.

Additional Meetings and Professional Development

- ❑ Virtually attended Windsor Locks Board of Finance Meeting on August 25th in regards to necessary additional spending for the reopening of schools
- ❑ Met with Vita Beebe, Windsor Locks EL Teacher to discuss the current number of EL students in the district and Title III grant process.
- ❑ Participated in multiple building based visits during professional development days and opening of schools to support reopening efforts.
- ❑ Met with Jessica Lavorgna to discuss how the Office of Partnerships can help to further support families and their engagement with remote learning.

Community Outreach

- ❑ Attended and supported the Wandzy family at the recent wake held at Windsor Locks High School on Sunday, August 30, 2020
- ❑ Virtually attended the Windsor Locks Selectmen's Meeting on September 1 to engage in conversations related to Health Insurance costs

**WINDSOR LOCKS PUBLIC SCHOOLS
BOARD OF EDUCATION
Finance Subcommittee**

**Minutes
August 17, 2020
4:30 p.m.**

WLHS Professional Development Room
58 South Elm Street

1. Call to Order
2. Charmaine Bradshaw-Hill provided a review of the 19-20 Budget which also included:
 - a. A general discussion of:
 - i. Food Service
 - ii. The State's Preliminary Audit
 - iii. Year-End Close Out
3. Ms. Bradshaw-Hill also provided an update for the 20-21 Budget
4. Adjournment

New Construction

Naming/Renaming of School Buildings, Components of Buildings, and/or School Grounds

Commemorative Recognition of Groups

The Board of Education believes that providing commemorative recognition of groups or individuals is a matter of great importance and one that deserves the most thoughtful attention. In regard to this policy, commemorative recognition includes, but is not limited to, permanent monuments, plaques, or other public displays that maintain the dignity of the facilities or spaces in which the recognition is presented. Two-thirds vote of the Board of Education will be required to initiate the process to provide public, commemorative recognition to groups of individuals. The Board will not be influenced in its decision by personal prejudice, favoritism, political pressure, or temporary popularity in permitting this recognition. This policy is not intended to restrict school or district level achievement recognition.

The Board of Education may permit commemorative recognition of individuals with professional designations or roles that include, but are not limited to, education, science, art, statesmanship, political science or community achievement. Most importantly, recognized individuals must have contributed significantly to the Windsor Locks Public Schools.

The general procedure for permitting commemorative recognition shall be as follows:

1. An individual who has achieved prominence in his or her field may be recognized after five years.
2. The Board, upon receipt of a request, or by its own motion, shall determine by a two-thirds vote whether or not to initiate the process to recognize deserving individuals.
3. After such determination has been made, the Board shall appoint a subcommittee composed of two (2) Board of Education members and three (3) members of the community.
4. The subcommittee shall submit to the Board of Education all proposed names, the record of the individuals and/or groups presenting the names and all supporting documentation, along with the committee's recommendation(s) for consideration by the Board.
5. The Board of Education shall then make the final decision of how and where to publicly recognize said individuals. The Board, however, reserves the right not to select any of the names submitted.

Policy adopted: April 9, 2015

WINDSOR LOCKS PUBLIC SCHOOLS
Windsor Locks, Connecticut

Windsor Locks Public Schools

www.wlps.org

Educational Leadership

Shawn Parkhurst
Superintendent of Schools 860-292-5000

Christian Strickland
Assistant Superintendent of Schools 860-292-5750

Jeffrey Ferreira, Principal, Heather Earley, Assistant Principal
North Street School 860-292-5027

Monica Briggs, Principal
South Elementary School 860-292-5021

David Prinstein, Principal, Christine Domler, Assistant Principal
Windsor Locks Middle School 860-292-5012

Rebecca Aldred, Principal, Carrie Grado, Assistant Principal
Windsor Locks High School 860-292-5032

Brian Deming, President
Windsor Locks Teachers' Association 860-292-5012

Linda Schmaelzle
Director of Adult Education 860-292-5712

Central Office

Sheri Lee
Director of Human Resources 860-292-5744

Joshua Robinson
Special Services Program Coordinator 860-292-5707

David Solin
Business Manager 860-292-5741

Jessica Lavorgna
Director of Partnerships 860-292-5751